

<b>MINUTES OF PROCEEDINGS AT A SPECIAL MEETING OF THE</b>
<b>CORK EDUCATION AND TRAINING BOARD</b>
<b>CORK TRAINING CENTRE, ROSSA AVENUE</b>
<b>19<sup>TH</sup> FEBRUARY 2015</b>

<b>ATTENDANCE</b>
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<i>Cllr. Des O'Grady</i>	<i>Cllr. Mary Shields</i>
<i>Cllr. Michael Hegarty</i>	<i>Cllr. Chris O'Leary</i>
<i>Cllr. Mary Hegarty</i>	<i>Mr. Paudie Palmer</i>
<i>Cllr. Patrick Gerard Murphy</i>	<i>Ms. Maura Fitzgibbon</i>
<i>Cllr. Christopher O'Sullivan</i>	<i>Ms. Una O'Donnell</i>
<i>Cllr. Claire Cullinane</i>	<i>Mr. Sean O'Sullivan</i>
<i>Cllr. Pdraig O'Sullivan</i>	<i>Ms. Gillian Keating</i>
<i>Cllr. Margaret Murphy-O'Mahony</i>	<i>Rev. Dr. Tom Deenihan</i>
<i>Cllr. Tim Brosnan</i>	

<b>EXECUTIVE &amp; ADMINISTRATIVE STAFF</b>
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<i>Mr. Ted Owens, CE</i>	<i>Mr. John Fitzgibbons, EO</i>
<i>Mr. Martin Hallahan, PO</i>	<i>Ms. Clare Creedon (Minute Taker)</i>

<b>WELCOME</b>
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The CE welcomed members to this specially convened meeting and thanked all for making the effort to attend.

<b>APOLOGIES</b>
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➤ Apologies for inability to attend the meeting were received from Board Members, Ms. Biddy McDonagh, Mr. Declan O'Leary and Ms. Mary O'Grady.

<b>CONDOLENCES</b>
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† To John Lyons, staff member of Cork ETB and family on the death of his father, Joe.

† To Pdraig Hoare, reporter with the Evening Echo and family on the death of his father.

<b>MINUTES</b>
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The Board, on the proposition of Cllr. Tim Brosnan, seconded by Ms. Una O'Donnell, adopted the minutes of the previous ETB meeting held on **(copies herewith)**.

<b>CORRESPONDENCE</b>
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The Board, on the proposition of Rev. Dr. Tom Deenihan, seconded by Cllr. Mary Hegarty, adopted the DES, ETBI and General Correspondence as presented **(copies herewith)**.

### DES Correspondence

- **Letter dated 19.01.2015 – Carrigwohill Post-Primary school** – The CE advised that the DES have not informed CETB whether a site has been obtained. He noted that this will be a Community College under the patronage of CETB and the Diocese of Cloyne. He informed members that the DES have announced their intention to build a new primary school in Carrigwohill and have invited CETB, along with other perspective patron bodies to a meeting in order to ascertain who would be interested in bidding for patronage of this primary school. He advised the Board that CETB would be applying for patronage.
- **Letter dated 11.02.2015 – Rossa College – 0.77 Hectare site option** – The Board, on the proposition of Cllr. Mary Hegarty, seconded by Ms. Una O'Donnell, approved in principle to make 0.77 hectare of the site at Rossa College available to enable the DES to plan for the building of the Gaelscoil in Skibbereen.

### ETBI Correspondence

- **Letter dated 19.11.2014 – Teacher questionnaires during WSEs and WSE-MLLS** – Cllr. Des O'Grady asked the CE whether the questionnaires are voluntary or compulsory. The CE responded by stating that he is aware there is an agreement in place with the Unions and that the questionnaires are anonymous but he would need to confirm whether they are voluntary or compulsory.

### General Correspondence

- **Letter dated 12.01.2015 – St. Colman's CC requesting financial support** – The CE stated that CETB formerly gave some financial assistance to Davis College, Mallow and therefore agreed to give some assistance to St. Colman's CC.
- **Letter dated 29.01.2015 – Cork Local Government Committee** – The CE stated that he had some informal discussions with the County Council and intends on making contact with the City Council also. However, he noted that the Board needs to decide on whether it should make a written submission to the CLG Committee. It was agreed following a debate that CETB would not make a formal submission but that the CE would respond to the letter advising that he was prepared to discuss with the CLG, should it so desire, his experience of the merger of the City and County VECs.

- **Letter dated 04.02.2015 – Letter from the Office of the Tánaiste regarding the First Steps Programme** – Cllr. Des O’Grady asked the CE for further information with regards to the First Steps Programme and how CETB will be engaging with it. The CE responded by stating that CETB has a very dynamic Youth Officer who is working both locally and nationally in relation to this programme and that ETBI have agreed that ETBs would provide preparatory training for people who would be involved in the programme. Cllr. Des O’Grady expressed his concerns in relation to CETB being involved with this programme as it is non-discretionary and he stated that people are being forced into various initiatives of this nature, citing Jobbridge as another example. The CE read the explanatory letter to the Board and stated that while he understood Cllr. O’Grady’s views, CETB has been asked by the Government to co-operate with this programme. He stated that CETB has advertised very sparingly in terms of Jobbridge and has not abused those positions at any time. He stated that this is not an initiative that CETB has entered lightly into. Cllr. Chris O’Leary stated that he shared Cllr. O’Grady’s concerns in relation to this programme. He stated that CETB should be encouraging people who are long-term unemployed to go back to education so they can up-skill. Cllr. Mary Hegarty stated that there are advantages and disadvantages to all schemes and at least this programme is getting people out there and helping them to achieve experience for their CV’s. It was stated that there were concerns that this debate was drifting into the political arena. CETB has to be seen to participate in Government programmes and it should be left to the discretion of the CE. After further discussion, the CE gave the Board his assurance that CETB will guide any individuals involved in the programme to their future and provide training opportunities along the way. CETB will assess their needs and do the best possible to provide extra training or education.

#### **APPOINTMENT OF BOARD MEMBERS TO THE GOVERNING BODY OF CIT**

The Board, on the proposition of Cllr. Tim Brosnan, seconded by Mr. Paudie Palmer, recommends to the Minister the appointment of the following members to the Governing Body:

- Election of members of the Academic Staff of the Institute to the Governing Body of Cork Institute of Technology, in accordance with the Institutes of Technology Act 2006, Section 6(4)(c) of the Regional Technical Colleges Act 1992 and Section 4(1)(c) of the Regional Technical Colleges (Amendment) Act 1994:
- Ms. Mary Cooney

- Mr. Cillian Ó Súilleabháin
  
- Election of a Non-Academic Staff member to the Governing Body of Cork Institute of Technology, in accordance with the Institutes of Technology Act 2006, Section 6(4)(d) of the Regional Technical Colleges Act 1992 and Section 4(1)(d) of the Regional Technical Colleges (Amendment) Act 1994:
  - Mr. Eoin Deane
  
- Election of members of Student Members of the Institute to the Governing Body of Cork Institute of Technology, in accordance with Section 1(4) of the Institutes of Technology Act 2006, Section 6 (1)(e) of the Regional Technical Colleges Act 1992 and Section 4(1)(e) of the Regional Technical Colleges (Amendment) Act 1994:
  - Mr. Michael Linehan
  - Ms. Ciara O'Connor
  
- One person shall be nominated by the Irish Congress of Trade Unions, in accordance with Section 4(1)(f) of the Regional Technical Colleges (Amendment) Act 1994:
  - Ms. Anne Piggott

<b>COMMITTEES</b>
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**Finance Committee**

The Board, on the proposition of Cllr. Michael Hegarty, seconded by Mr. Paudie Palmer, approved the minutes of the Finance Committee meeting held on **22<sup>nd</sup> January 2015**.

The Board, on the proposition of Cllr. Michael Hegarty, seconded by Cllr. Mary Shields, nominated Cllr. Patrick Gerard Murphy as a nominee to vote at General Meetings of IPB Insurances for a period of five years.

The Board, on the proposition of Cllr. Chris O'Leary, seconded by Cllr. Michael Hegarty approved the following as CETB nominees on the interim BOM of the Gaelcholáiste in Carrigaline:

- Mr. Adrian Breathnach
- Mr. Noel O'Regan

The Board, on the proposition of Cllr. Chris O’Leary, seconded by Cllr. Mary Shields approved the appointment of the following to the Future Skills Committee:

- Mr. Aidan Trindle – EMC Representative. Aidan is Vice-President of Manuf Operations, Cork
- Ms. Claire Nash – President of the Cork Business Association and owner of Nash

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<b>RESERVED ITEMS</b>
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The Board, on the proposition of Cllr. Chris O’Leary, seconded by Cllr. Michael Hegarty, approved the following Sealing of Documents:

- Service Level Agreement between CETB and St. Josephs Foundation, Charleville
- Service Level Agreement between CETB and Matt Talbot Adolescent Service
- A lease between Cork ETB and Cheyne Developments for premises at Rathhealy Road, Fermoy at a cost of € 15,000 per annum until 1<sup>st</sup> August 2017. This building is being lease for the purpose of Adult Learning
- A lease between Cork ETB and Cork City Council for premises comprising parts of the Ground Floor, First Floor and Second Floor of the Glen Community Services Building at a cost of € 100.00 per annum for 10 years for use by Youthreach The Glen and Ables Adult Literacy Scheme
- A lease between Cork ETB and landlord Gobnait O’Callaghan for premises at Herons Wood, Carrigaline at a cost of € 50,000 per annum for 2 years to house Sonas Special School

<b>AOB</b>
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Cllr. Mary Hegarty referred to the minutes of the January meeting and to the section regarding Section 29 Appeals. She stated that she always approaches Section 29 Appeal hearings with professionalism and an open mind. She has experience of quite a few hearings and feels that the appeals board has always represented fairness and openness. She stated that she believes the appeals boards benefit from having the expertise of a former Principal on them as they would know how policies and procedures would work and the intricacies of same. The CE responded by stating that he was conscious that some members had been asked to leave when the Section 29 Report was being considered but he assured Cllr. Hegarty that it was a fair debate which was more about general composition of Boards rather than the manner with which the Board dealt with the most recent Appeal. He noted that the substantive issue was not dealt with. Cllr. Hegarty thanked the CE and stated that she would like to be included on the panel for Section 29 Appeal hearings.

**THIS CONCLUDED THE BUSINESS OF THE MEETING**

*SIGNED:* \_\_\_\_\_  
*Chairman*

*DATE:* \_\_\_\_\_