

**MINUTES OF PROCEEDINGS AT A MEETING OF THE
CORK EDUCATION AND TRAINING BOARD
COUNCIL CHAMBER, COUNTY HALL, CO. CORK
18TH JULY 2013**

ATTENDANCE

<i>Mr. Liam Ahern</i>	<i>Cllr. Joe O' Callaghan</i>
<i>Cllr. Tim Brosnan</i>	<i>Cllr. Michael O' Connell</i>
<i>Cllr. Noel Buckley</i>	<i>Cllr. Noel O' Connor</i>
<i>Cllr. Liam Burke</i>	<i>Ms. Una O' Donnell</i>
<i>Mr. Michael Carey</i>	<i>Cllr. Noel O' Donovan</i>
<i>Ms. Catherine Cashin</i>	<i>Cllr. Tadhg O' Donovan</i>
<i>Cllr. Catherine Clancy</i>	<i>Cllr. Finbarr O' Driscoll</i>
<i>Cllr. Jim Corr</i>	<i>Cllr. Patrick O' Driscoll</i>
<i>Cllr. Humphrey Deegan</i>	<i>Cllr. Emmet O' Halloran</i>
<i>Rev. Dr. Tom Deenihan</i>	<i>Cllr. Catherine O' Keeffe</i>
<i>Cllr. Connie Foley</i>	<i>Cllr. Chris O' Leary</i>
<i>Cllr. Ger Gibbons</i>	<i>Cllr. Aindrias ÓMuimhneachá in</i>
<i>Cllr. Mary Hegarty</i>	<i>Cllr. Niall O' Neill</i>
<i>Cllr. Gerry Kelly</i>	<i>Cllr. Donal O' Rourke</i>
<i>Cllr. Laura McGonigle</i>	<i>Mr. Sean Roberts</i>
<i>Ms. Helen McGrath</i>	<i>Ms. Má ire Roycroft</i>
<i>Cllr. John Mulvihill</i>	<i>Rev. Canon Salter</i>
<i>Ms. Marie Murphy</i>	<i>Cllr. Terry Shannon</i>
<i>Ms. Norma Murray</i>	<i>Cllr. Ronan Sheehan</i>
<i>Cllr. Tomás O' Brien</i>	<i>Mr. Gerard White</i>

EXECUTIVE & ADMINISTRATIVE STAFF

<i>Mr. Ted Owens, CEO</i>	<i>Mr. John O' Regan, PO</i>
<i>Ms. Joan Russell, EO</i>	<i>Ms. Clare Creedon (Minute Taker)</i>
<i>Mr. John Fitzgibbons, EO</i>	

WELCOME

At the outset of the meeting the CEO welcomed members to the first meeting of Cork ETB. He informed members that he had received a request from the Labour Party to delay the start of the meeting by five minutes and asked members how they wished to proceed. Cllr. Chris O' Leary stated that with all due respect, they were informed that the meeting would begin at 4.00pm and he would prefer to start the meeting on time. This was seconded by Cllr. Joe O' Callaghan. The CEO called for a show of hands and it was agreed to start the meeting on time.

APOLOGIES

- Apologies for inability to attend the meeting were received from Committee Member, Ms. Josephine Coffey

MESSAGE FROM THE MINISTER

The CEO read a message from the Minister for Education & Skills, Mr. Ruairí Quinn, T.D., to the members (**copy herewith**).

ELECTION OF CHAIRPERSON

The CEO asked the floor for nominations for the position of Chairperson.

NOMINEE	PROPOSED BY	SECONDED BY
Cllr. Gerry Kelly	Cllr. Noel O' Connor	Ms. Una O' Donnell
Cllr. Ronan Sheehan	Cllr. John Mulvihill	Cllr. Terry Shannon
Ms. Máire Roycroft	Cllr. Chris O' Leary	Mr. Sean Roberts

The CEO informed the members at this stage that a vote would take place. He stated that he would be advised by members as to whether it would be a straight majority or by Proportional Representation. Cllr. Joe O'Callaghan proposed that the normal procedure of PR would be applied. This was seconded by Cllr. John Mulvihill. Cllr. Mary Hegarty proposed the procedure of first past the post be applied. This was seconded by Cllr. Emmet O'Halloran.

The CEO called for a show of hands for the above proposals. The result was:

Cllr. Joe O'Callaghan's proposal – 23 votes

Cllr. Mary Hegarty's proposal – 10 votes

The CEO then asked the Board if it was agreeable for the Teller's to be Mr. John O'Regan and Ms. Clare Creedon. This was agreed by the Board. Cllr. Patrick O'Driscoll proposed that each candidate have a nominated individual to oversee the vote. This was seconded by Cllr. Emmet O'Halloran. Cllr. Gerry Kelly stated that Cllr. Patrick O'Driscoll would represent him; Ms. Máire Roycroft stated that Mr. Gerard White would represent her and Cllr. Ronan Sheehan stated that he did not require someone to represent him.

The Result:

Ms. Máire Roycroft 5 votes

Cllr. Ronan Sheehan 16 votes (2 of which were transferred from Máire Roycroft)

Cllr. Gerry Kelly 19 votes

At this juncture, the CEO asked Cllr. Gerry Kelly to take the Chair. Cllr. Kelly thanked the members and stated that he was happy there was a contest. He stated that he was sincerely grateful and that he will do his utmost to serve Cork ETB. He stated that the Board will deliver a wonderful package across the county. He wished the CEO the best of luck and noted it is a huge position and a huge challenge to undertake but he has a great, innovative team and the support of all members of the Board.

ELECTION OF DEPUTY CHAIRPERSON

The CEO asked the floor for nominations for the position of Deputy Chairperson.

NOMINEE	PROPOSED BY	SECONDED BY
Cllr. Joe O' Callaghan	Cllr. Emmet O' Halloran	Cllr. Humphrey Deegan
Mr. Sean Roberts	Cllr. Chris O' Leary	Ms. Catherine Cashin

Cllr. Jim Corr was nominated to oversee the vote. The result was:

Cllr. Joe O' Callaghan 17 votes

Mr. Sean Roberts 20 votes

Mr. Roberts stated that he was surprised and delighted and that it was a great honour to be Deputy Chairperson of Cork ETB. He stated that perhaps this would set precedence for non-political members in the future.

ELECTION OF AUDIT COMMITTEE

The CEO informed the Board that the Minister's regulations with regard to the Audit and Finance Committees have not been finalised. However, the DoESk has advised that ETB's can, in the interim, elect an Audit and Finance Committee under the previous terms of Circular F11/05. The CEO stated that he believed it appropriate to form both Audit and Finance Committees pending the issuing of the regulations by the Minister but that it was a decision of the Board whether or not to proceed. If the Board preferred to wait for the Minister's regulations then the election can be deferred to a later date. Cllr. Catherine O' Keeffe queried as to whether the existing Audit and Finance Committees could remain in place until the Minister's regulations are finalised. The CEO responded by stating that those Committees are no longer in place as the VEC's have ceased to exist. Cllr. Ronan Sheehan queried whether any indication has been given as to when the regulations would issue. The CEO stated that the Guidance Note from the DoESk states that the process has begun but no definitive date has been given.

Cllr. Ger Gibbons queried if members do not elect today if there are any legal implications regarding the statutory instruments. Cllr. Tadhg O' Donovan queried as to whether these interim Committees will have any real standing. The CEO stated that they will have statutory functions. Cllr. Noel Buckley stated that if the election was to go ahead, the presumption was that the Committees might need to be reconfigured when the Minister publishes new regulations. The CEO informed the members that the Minister may change the composition of the Committees and perhaps make the recommendation for outside

individuals to be members of those Committees. Rev. Dr. Tom Deenihan asked whether it would be feasible to merge the existing Audit and Finance Committees, from both the County and City and allow them to continue in a caretaker capacity, given that it was a possibility that the Minister may make radical changes to the final composition. The CEO stated that he would not be happy with this proposal as the Committees ceased to exist when the VEC's were dissolved. Cllr. Noel O' Connor queried as to whether the Board could write to the DoESk and request that the current Committees, for the sake of continuity and the expertise they hold, remain in place for the interim. The CEO stated that this would not be appropriate. It was eventually decided to proceed with the election of both Committees.

The CEO stated that the Committees must have between 3 and 7 members. The Board agreed to elect 7 members. Ms. Catherine Cashin asked the CEO to clarify the eligibility for election to the Committees. The CEO reiterated that a member of staff or the CEO cannot be a member of the Audit and Finance Committees. At this juncture, the CEO read Section 45 of the Education & Training Boards Act 2013. Cllr. Ger Gibbons asked the CEO if the Board or the Committees elects the Chairperson of the Committees. The CEO stated that the Board must make the decision as to whether it or the Committees elect the Chairperson. Cllr. Patrick O' Driscoll proposed that the Committees elect their own Chairperson. This was seconded by Cllr. Noel Buckley. The Board accepted the proposal.

Cllr. Tadhg O' Donovan asked the CEO about gender balance on the Committees. The CEO stated that a requirement for gender balance on Committees is not mentioned in the Act. He also referred to Cllr. Noel O' Connor's comment regarding expertise and noted that it was expected that gender balance and expertise would be considered. Cllr. Chris O' Leary stated that members who have previously sat on the Audit and Finance Committees would have experience and expertise to sit on the new Committees. The CEO stated that while this may be correct, it should not preclude the nomination of other Board members. Cllr. Catherine Clancy asked if members could nominate other members who were absent from today's meeting. The majority of members did not agree to this request. Nominations then proceeded.

NOMINEE	PROPOSED BY	SECONDED BY
Mr. Gerard White	Ms. Má ire Roycroft	Ms. Catherine Cashin
Ms. Una O' Donnell	Ms. Norma Murray	Rev. Canon Salter
Cllr. Terry Shannon	Cllr. Donal O' Rourke	Cllr. Niall O' Neill
Cllr. Michael O' Connell	Cllr. Ger Gibbons	Cllr. Tadhg O' Donovan
Cllr. Humphrey Deegan	Cllr. Connie Foley	Cllr. Patrick O' Driscoll
Cllr. Chris O' Leary	Mr. Gerard White	Ms. Catherine Cashin
Cllr. Niall O' Neill	Ms. Una O' Donnell	Rev. Dr. Tom Deenihan
Rev. Canon Salter	Cllr. Noel Buckley	Rev. Dr. Tom Deenihan

Cllr. Chris O' Leary withdrew his name from the nominations above which left 7 members for the Audit Committee.

ELECTION OF FINANCE COMMITTEE

NOMINEE	PROPOSED BY	SECONDED BY
Cllr. Chris O' Leary	Ms. Catherine Cashin	Mr. Gerard White
Cllr. Ronan Sheehan	Cllr. Ger Gibbons	Ms. Catherine Clancy
Rev. Dr. Tom Deenihan	Rev. Canon Salter	Ms. Helen McGrath
Cllr. Tadhg O' Donovan	Cllr. Noel O' Connor	Cllr. Ronan Sheehan
Cllr. Aindrias ÓMuimhneachá in	Cllr. Terry Shannon	Cllr. Niall O' Neill
Cllr. Noel O' Donovan	Cllr. Noel Buckley	Cllr. Patrick O' Driscoll
Cllr. Jim Corr	Cllr. Catherine O' Keefe	Cllr. Humphrey Deegan

Cllr. Ger Gibbons and Ms. Norma Murray pointed out that the above nominees were all male and in the interest of gender balance a female would need to be nominated to the Committee. Cllr. Jim Corr withdrew his name and Ms. Má ire Roycroft, on the

proposition of Mr. Gerard White, seconded by Cllr. Chris O' Leary was nominated onto the Finance Committee.

MEMBERSHIP OF BOM' s AND OTHER COMMITTEES

The CEO referred to the membership of BOM' s and other Committees and informed members that under the terms of the Act, existing members of schools Boards would continue as members of those Boards until the formation of a new ETB. The ETB could either confirm that members of other Committees continued to act until the formation of a new ETB in July 2014 or members could decide to change the Committees. He stated that a list of current members would be prepared and the Board could decide whether or not they wish to change the composition of Committees. He stated that considering the large amount of Committees in existence, he would, if the Board so wished come to the Board with recommendations on membership. The Board, on the proposition of Cllr. Tadhg O' Donovan, seconded by Rev. Dr. Tom Deenihan, agreed to the continuation of the existing Committees.

Cllr. Donal O' Rourke queried if and when the minutes of the County and City' s last VEC meetings would be adopted. The CEO informed Cllr. O' Rourke that these would be brought before the next ETB monthly meeting.

CORRESPONDENCE

The Board, on the proposition of Cllr. Tadhg O' Donovan, seconded by Cllr. Ger Gibbons, adopted the DoESk, ETBI and General Correspondence as presented (**copy herewith**).

DATE OF NEXT BOARD MEETING

The Chairman asked members if they wished to continue with the tradition of not having a Board meeting in August. This was agreed by all members. Cllr. Tim Brosnan referred to item 15 of the Standing Orders and stated that these details must be formally adopted. The Board, on the proposition of Cllr. Terry Shannon, seconded by Mr. Sean Roberts, agreed that the ETB meetings would take place on the 3rd Thursday of each month at 4.00pm in the Council Chamber, County Hall. Mr. Sean Roberts asked if it was possible to allow a 15 minute delay on the start time of the meeting. The Chairman stated that the decision taken at the briefing session on the 25th June had now been ratified and that unfortunately it was not possible to amend the time of the meetings. The Board agreed to defer the September meeting to the 4th Thursday due to the ETBI Congress being held on the 3rd Thursday.

AOB

The Chairman informed members that the Standing Orders needed to be ratified. The Board, on the proposition of Cllr. Tadhg O' Donovan, seconded by Cllr. Chris O' Leary adopted the Standing Orders as presented to members.

Cllr. Ronan Sheehan expressed his congratulations to Cllr. Gerry Kelly and Mr. Sean Roberts on their election as Chairperson and Deputy Chairperson, respectively.

THIS CONCLUDED THE BUSINESS OF THE MEETING

SIGNED: _____
Chairman

DATE: _____