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| MINUTES OF PROCEEDINGS AT A MEETING OF THE |
| CORK EDUCATION AND TRAINING BOARD |
| COUNCIL CHAMBER, COUNTY HALL |
| 26TH JUNE 2014 |

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| ATTENDANCE |
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| <i>Cllr. Tim Brosnan</i> | <i>Cllr. Tomás O'Brien</i> |
| <i>Mr. Paddy Brown</i> | <i>Cllr. Joe O'Callaghan</i> |
| <i>Cllr. Liam Burke</i> | <i>Cllr. Michael O'Connell</i> |
| <i>Mr. Michael Carey</i> | <i>Cllr. Noel O'Connor</i> |
| <i>Ms. Catherine Cashin</i> | <i>Ms. Una O'Donnell</i> |
| <i>Ms. Josephine Coffey</i> | <i>Cllr. Tadhg O'Donovan</i> |
| <i>Cllr. Humphrey Deegan</i> | <i>Cllr. Chris O'Leary</i> |
| <i>Cllr. Connie Foley</i> | <i>Cllr. Aindrias Ó Muimhneacháin</i> |
| <i>Cllr. Ger Gibbons</i> | <i>Cllr. Donal O'Rourke</i> |
| <i>Cllr. Mary Hegarty</i> | <i>Ms. Máire Roycroft</i> |
| <i>Cllr. Laura McGonigle</i> | <i>Rev. Canon Salter</i> |
| <i>Ms. Helen McGrath</i> | <i>Mr. Gerard White</i> |
| <i>Ms. Marie Murphy</i> | |
| EXECUTIVE & ADMINISTRATIVE STAFF | |
| <i>Mr. Ted Owens, CEO</i> | <i>Mr. John O'Regan, PO</i> |
| <i>Mr. John Fitzgibbons, EO</i> | <i>Ms. Clare Creedon (Minute Taker)</i> |
| <i>Mr. Martin Hallahan, PO</i> | |

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| WELCOME |
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The CEO welcomed members to the final meeting of the current Board. He also welcomed members of the Press. He stated that apologies had been received from both the Chairman and the Deputy Chairman. The Board, on the proposition of Cllr. Ger Gibbons, seconded by Cllr. Tomás O'Brien approved the appointment of Cllr. Michael O'Connell as Chairman for this meeting.

The CEO congratulated those members who had been re-elected to Cork ETB and thanked all other members for the long service they have given to the former VECs and indeed Cork ETB. The CEO wished Cork City and County Councils the very best of luck in future endeavours.

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| APOLOGIES |
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- Apologies for inability to attend the meeting were received from Board Members, Mr. Gerry Kelly, Mr. Sean Roberts, Mr. Liam Ahern, Ms. Catherine O'Keeffe, Rev. Dr. Tom Deenihan, Ms. Catherine Clancy and Mr. Ronan Sheehan.

CONDOLENCES

† To Seán Crowley, teacher in Maria Immaculata Community College, on the death of his father.

† To Claire Crowley, Chairperson of the Maria Immaculata Community College BOM, on the death of her mother.

† To Diarmuid Hickey, teacher in Coachford College, on the death of his father.

MINUTES

The Board, on the proposition of Mr. Joe O'Callaghan, seconded by Cllr. Mary Hegarty, adopted the minutes of the previous ETB meeting held on **(copies herewith)**.

CORRESPONDENCE

The Board, on the proposition of Cllr. Noel O'Connor, seconded by Cllr. Tadhg O'Donovan, adopted the DES, ETBI and General Correspondence as presented **(copies herewith)**.

DES Correspondence

14.04.2014 – Arrangements for the Election of Staff Representative to ETBs 2014 –

The CEO informed members that the Staff Elections were postponed at the last minutes as the necessary Statutory Instrument appointing CEOs of ETBs as Returning Officers had not been signed by the Minister for Education & Skills.

03.06.2014 – Mallow Community National School – The CEO advised that the school is being built by the Rapid Development Unit of the DES. Mr. Noel O'Connor congratulated the CEO in working with the Bishop of Cork and Ross regarding the CNS in Mallow and stated that this is a real example of needs and wants.

10.06.2014 – Membership of VECs – The CEO stated that the Secretary General was questioned at the Public Accounts Committee regarding dual membership by members of CCVEC and CIT. The DES wrote to the ETB seeking details regarding the number of Committee meetings held each year between 2009 and 2013 for both City and County VECs, the length of service of every member and the expenses paid to members with regard to Committee meetings. These details have been submitted to the DES. Following a discussion it was agreed that in future, travel expenses to members be published on the CETB website and that the information on travel expenses would be forwarded to members of the Board.

The CEO was questioned about the procurement of legal services and he informed members that the tender process had been initiated.

APPOINTMENT OF THE CEO

The Board, on the proposition of Mr. Michael O'Connell, seconded by Cllr. Laura McGonigle, approved the appointment of Mr. Ted Owens as CEO of Cork ETB, following the resignation of Mr. George O'Callaghan.

CEO'S REPORT

The Board, on the proposition of Cllr. Tim Brosnan, seconded by Cllr. Chris O'Leary approved the adoption of the CEO's Report, incorporating the Finance Report. (**copy herewith**).

- **Item 1 – C&AG Report** – The CEO informed members that the C&AG have issued a confidential draft report, which contained a number of queries. CETB responded to these queries by the deadline of 31st May 2014. The C&AG will now consider the responses and once the draft report has been finalised, they will submit same to the Minister and in turn this will be sent to CETB. Mr. Deegan stated that he was disappointed that this report has not been finalised before the conclusion of the term of the current Board. He also stated that he did not agree with the decision of the DES to grant retrospective sanction of the lease in Mallow Youthreach. Mr. Deegan stated that this entire situation had been very drawn out and difficult for everyone involved. He stated that it has been tough for him on a personal level. He asked the CEO to consider informing him when this report will be discussed as he would like to attend that meeting and see these matters brought to a conclusion. He stated that the Section 7 would not have been necessary had the former CCVEC acted on the report of the Internal Auditor, who Mr. Deegan felt was blackguarded by management. The CEO stated that once the report has been received, it will be considered by the new Board. He stated that he realised that Mr. Deegan felt that he brought these matters to the attention of the Executive but he has to object to Mr. Deegan's statement regarding management blackguarding the Internal Auditor.
- **Item 2 – CETB Head Office Location** – The CEO stated that he was looking for the Boards approval to terminate the leases on Yeats House, subject to final negotiations and DES approval. Following some debate, the CEO's proposal above,

on the proposition of Mr. Joe O'Callaghan, seconded by Mr. Paddy Brown, was approved, subject to DES approval.

RESERVED ITEMS

Sealing of Documents

- The Board, on the proposition of Mr. Noel O'Connor, seconded by Rev. Canon Salter approved the short term lease between Mallow GAA and Cork ETB – Site at Mallow GAA Complex, Carrigoon, Mallow, Co. Cork for a term of 3 years with rent of € 30,000 per annum.
- The Board noted that a Section 29 Appeal hearing took place on 3rd June 2014.

MINUTES OF BOARDS AND COMMITTEES FOR RATIFICATION

The Board, on the proposition of Mr. Joe O'Callaghan, seconded by Mr. Ger Gibbons, approved the documents as outlined in the list submitted by the CEO (**copy herewith**).

AOB

Cllr. Chris O'Leary asked the CEO for some feedback regarding the position of VTOS in CETB colleges. He asked if places were ring-fenced and if not was it possible to arrange same. The CEO stated that currently there are 2 separate systems regarding VTOS. There were 450 places in the former City, all in Dispersed mode and 100 in the former County, both in Core and Dispersed modes. The CEO advised that CETB is currently looking at best practice going forward for VTOS places. It has been decided that for the 2015/2016 academic year there will be a review of the VTOS application process. He stated that he will keep the Board informed of developments.

THIS CONCLUDED THE BUSINESS OF THE MEETING

SIGNED: _____
Chairman

DATE: _____