

<b>MINUTES OF PROCEEDINGS AT A RECONVENED MEETING OF THE CORK EDUCATION AND TRAINING BOARD CORK TRAINING CENTRE, ROSSA AVENUE 29<sup>th</sup> JUNE 2015</b>
---

<b>ATTENDANCE</b>
-------------------

<i>Cllr. Des O'Grady</i>	<i>Mr. Paudie Palmer</i>
<i>Cllr. Claire Cullinane</i>	<i>Ms. Una O'Donnell</i>
<i>Cllr. Michael Hegarty</i>	<i>Cllr. Laura McGonigle</i>
<i>Cllr. Patrick Gerard Murphy</i>	<i>Ms. Maura Fitzgibbon</i>
<i>Cllr. Margaret Murphy-O'Mahony</i>	<i>Cllr. Padraig O'Sullivan</i>
<i>Cllr. Tim Brosnan</i>	<i>Mr. Christopher O'Sullivan</i>
<i>Cllr. Mary Shields</i>	<i>Mr. Sean O'Sullivan</i>

<b>EXECUTIVE &amp; ADMINISTRATIVE STAFF</b>
---

<i>Mr. Ted Owens, CE</i>	<i>Ms. Clare Creedon (Minute Taker)</i>
<i>Mr. Martin Hallahan, PO</i>	

<b>WELCOME</b>
----------------

The Chairman welcomed members to the reconvened meeting and advised that the remainder of the Agenda from the ETB meeting of the 18<sup>th</sup> June would be dealt with at this meeting.

<b>APOLOGIES</b>
------------------

- Apologies for inability to attend the meeting were received from Board Members, Cllr. Mary Hegarty, Cllr. Chris O'Leary, Ms. Gillian Keating, Ms. Biddy McDonagh, Ms. Mary O'Grady, Rev. Dr. Tom Deenihan, Mr. Declan O'Leary

<b>MINUTES</b>
----------------

The Board, on the proposition of Mr. Paudie Palmer, seconded by Cllr. Michael Hegarty adopted the minutes of the meetings of the April and May ETB meetings (**copies herewith**).

<b>COMMITTEES</b>
-------------------

The Chairman referred to the applications that have been received in relation to external members for the Audit and Finance Committee and stated that a decision has not yet been reached. The sub-Committee intend to have a recommendation for the next meeting of the Board.

### **Board of Management Nominees**

The Board, on the proposition of Mr. Paudie Palmer, seconded by Mr. Sean O'Sullivan, approved the Staff, Parent and Diocese nominees as presented (**copy herewith**).

### **Cork ETB School of Music**

The following members were appointed by the Board:

1. Cllr. Tim Brosnan
2. Cllr. Mary Hegarty
3. Cllr. Claire Cullinane

### **Cork ETB Youth Committee**

The following members were approved to sit on the Committee:

1. Cllr. Tim Brosnan
2. Cllr. Des O'Grady
3. Ms. Maura Fitzgibbon

It was agreed that absent members should be contacted to see if any were interested on sitting on the above Committee. The Board agreed that the CE could seek other nominees to the Youth Committee.

The Board approved the nominees for the other Boards as presented and agreed that the CE could seek nominees where any shortfall occurs.

<b>RESERVED ITEMS</b>
-----------------------

### **Annual Financial Statement for County Cork VEC and City of Cork VEC for the period 1<sup>st</sup> January 2013 to 30<sup>th</sup> June 2013**

The Board, on the proposition of Cllr. Michael Hegarty, seconded by Mr. Paudie Palmer, approved the accounts of the former Co. Cork VEC, as presented.

The Board, on the proposition of Cllr. Tim Brosnan, seconded by Cllr. Mary Shields, approved the accounts of the former City of Cork VEC, as presented.

The CE thanked Martin Hallahan, Ms. Lynn Lucas and Ms. Cathy Buckley for the work and effort that went into preparing the accounts. The Board echoed the CE's sentiments.

### **Sealing of Documents**

The Board, on the proposition of Mr. Sean O'Sullivan, seconded by Ms. Laura McGonigle approved the following:

- Extension of the lease between CETB and the Sisters of Mercy up to the 31<sup>st</sup> December 2015 in relation to the school building of Coláiste Mhuire, Buttevant.
- Licence for the pilot community radio application for Coláiste Stiofáin Naofa's new digital radio station.

### **Section 29 Appeal**

The Board, on the proposition of Cllr. Michael Hegarty, seconded by Cllr. Pdraig O'Sullivan, approved the decision of the Section 29 Appeals Hearing Committee.

### **ETBI Conference and AGM**

The following members were approved to attend the Conference:

1. The CE, as a Non-Voting Delegate
2. Cllr. Patrick Gerard Murphy – Voting Delegate
3. Cllr. Mary Shields – Voting Delegate
4. Ms. Maura Fitzgibbon – Voting Delegate
5. Cllr. Claire Cullinane – Voting Delegate
6. Cllr. Michael Hegarty – Voting Delegate

### **Policies**

The Board, on the proposition of Cllr. Michael Hegarty, seconded by Mr. Paudie Palmer, approved and adopted the following policies:

1. CETB Hospitality Policy
2. CETB Credit Card Policy
3. Extension to the Policy for the making of Protected Disclosures by CETB workers
4. ETBI Harassment/Sexual Harassment Prevention Policy
5. ETBI Bullying Prevention Policy

<b>MINUTES OF BOARDS AND COMMITTEES FOR RATIFICATION</b>
--

The Board, on the proposition of Cllr. Tim Brosnan, seconded by Cllr. Margaret Murphy O'Mahony, approved the BOM minutes, as presented (**copy herewith**).

<b>AOB</b>
------------

Ms. Maura Fitzgibbon referred to the PLC Policy distributed at the last meeting and stated that there needed to be further discussion on the document. The CE responded that there were many aspects of the document that needed to be teased out over time, that the

document was a roadmap and a reflection of how the FET Strategy group is thinking at this stage.

**DATE & VENUE OF NEXT MEETING**

The CE noted that the Board needs to meet once between the 1<sup>st</sup> July 2015 and the 30<sup>th</sup> September 2015. The next meeting will take place on 16<sup>th</sup> July 2015 in Rossa Avenue at 4.00pm. The meeting scheduled for 20<sup>th</sup> August 2015 has been cancelled.

**THIS CONCLUDED THE BUSINESS OF THE MEETING**

**SIGNED:** \_\_\_\_\_  
*Chairman*

**DATE:** \_\_\_\_\_