

MINUTES OF PROCEEDINGS AT A MEETING OF THE
CORK EDUCATION AND TRAINING BOARD
YEATS HOUSE, BARRACK SQUARE, BALLINCOLLIG
20th MARCH 2014

ATTENDANCE

<i>Mr. Liam Ahern</i>	<i>Cllr. Michael O'Connell</i>
<i>Mr. Paddy Browne</i>	<i>Ms. Una O'Donnell</i>
<i>Cllr. Liam Burke</i>	<i>Cllr. Tadhg O'Donovan</i>
<i>Mr. Michael Carey</i>	<i>Cllr. Finbarr O'Driscoll</i>
<i>Ms. Josephine Coffey</i>	<i>Cllr. Chris O'Leary</i>
<i>Cllr. Noel Costello</i>	<i>Cllr. Aindrias Ó Muimhneacháin</i>
<i>Cllr. Humphrey Deegan</i>	<i>Cllr. Niall O'Neill</i>
<i>Rev. Dr. Tom Deenihan</i>	<i>Cllr. Donal O'Rourke</i>
<i>Cllr. Mary Hegarty</i>	<i>Mr. Sean Roberts</i>
<i>Cllr. Gerry Kelly</i>	<i>Ms. Máire Roycroft</i>
<i>Ms. Marie Murphy</i>	<i>Rev. Canon Salter</i>
<i>Ms. Norma Murray</i>	<i>Cllr. Ronan Sheehan</i>
<i>Cllr. Tomás O'Brien</i>	<i>Mr. Gerard White</i>
<i>Cllr. Joe O'Callaghan</i>	

EXECUTIVE & ADMINISTRATIVE STAFF

<i>Mr. Ted Owens, CEO</i>	<i>Mr. John O'Regan, PO</i>
<i>Ms. Joan Russell, EO</i>	<i>Ms. Clare Creedon (Minute Taker)</i>
<i>Mr. John Fitzgibbons, EO</i>	

WELCOME

The Chairman welcomed members to Yeats House.

APOLOGIES

- Apologies for inability to attend the meeting were received from Board Members, Cllr. Catherine O'Keeffe, Cllr. Patrick O'Driscoll, Cllr. Tim Brosnan and Ms. Helen McGrath.

CONDOLENCES

- ✠ To the family of Elmarie O'Reilly, former teacher in Coláiste an Chraoibhí n, on her death .
- ✠ To Jerry Creedon & family, teacher in the County Cork School of Music, on the death of his father, Henry.
- ✠ To David Coomey, staff member in Youthreach Fermoy, and his partner Breda, on the untimely death of their daughter, Keelin Rose.
- ✠ To the parents and family of Seán O'Neill, Leaving Certificate student in Davis College, on his tragic death.

CONGRATULATIONS

- Congratulations to Matthew Cleary, student in St. Colman's Community College, on securing a place in the *Fine Dine at Mine All Island Cookery Competition 2014*.
- Congratulations to the students of St. Colman's Community College on winning Tournament Champions at the EMC VEX Robotics Competition.
- Congratulations to the following students who were awarded North Cork Garda Awards for the positive contribution they are making in their communities:
 - Adam Horgan – Glanmire Community College
 - Bevan Murphy – Carrignafof Community College
 - Christine O'Neill – Mannix College
 - Class 4 – Ciaran – Davis College
 - Matthew O'Connor – Coláiste an Chraoibhín

BEST WISHES

- Best wishes for a speedy recovery are expressed to Mr. Martin Hallahan, PO.

MINUTES

The Board, on the proposition of Cllr. Tadhg O'Donovan, seconded by Cllr. Chris O'Leary, adopted the minutes of the previous ETB meeting held on **(copy herewith)**.

Cllr. Humphrey Deegan referred to the AOB section of the minutes and to Cllr. Donal O'Rourke's concerns regarding Cllr. Deegan's meeting with the Secretary General. Cllr. Deegan reiterated that the Secretary General issued an invitation to him to attend a meeting. The Chairman asked Cllr. Deegan if he had a question regarding the minutes. Cllr. Deegan stated that there appears to be an inference by Cllr. O'Rourke that Cllr. Deegan had undue access to the Secretary General whereas if anyone has undue access it would be Cllr. O'Rourke as he was the CEO of FETAC and worked closely with the Secretary General. Cllr. O'Rourke stated that he was never the CEO of FETAC. The Chairman stated that there appeared to not be an issue with the minutes and stated the meeting should proceed.

CORRESPONDENCE

The Board, on the proposition of Cllr. Tadhg O'Donovan, seconded by Mr. Liam Ahern adopted the DES, ETBI and General Correspondence as presented **(copies herewith)**.

DES Correspondence

14.02.2014 – Publication of VEC Accounts for the year ended 31st December 2012 – Cllr. Deegan stated that while he was happy to see the above accounts have been approved, he asked the CEO for an update in relation to the 2011 former County VEC accounts and asked what the delay in relation to same was. The CEO stated he has been in contact with the C&AG and has been advised on numerous occasions that he would have the report before the previous two ETB meetings. However, he has yet to receive the Section 7 report. The CEO advised that he would hope to have the report in time for the April ETB meeting.

ETBI Correspondence

20.02.2014 – Correspondence regarding the clarification on the 3 year service requirement – Cllr. Aindrias Ó Muimhneacháin asked for clarification with regards to the “top-up” CID. The CEO clarified for Cllr. Ó Muimhneacháin the meaning of a “top-up” CID.

General Correspondence

19.02.2014 – Correspondence from the BOM of Coachford College – Cllr. Aindrias Ó Muimhneacháin asked the CEO if training will be provided in relation to the Anti-Bullying guidelines and if he had any direction in relation to identifying the “relevant teacher”. The CEO stated that Joan Russell spoke to the Principal of Coachford College earlier in the day in relation to same and advised that training will be arranged.

21.02.2014 – Correspondence from Cork County Council – Ms. Marie Murphy asked the CEO for clarification on the above correspondence. The CEO responded by outlining that Cork County Council wrote to him advising that Coláiste Treasa have, over a long period of time, been using a field adjacent to the school. Cork County Council wish to formalise the agreement and lease the field to Cork ETB officially.

CEO’S REPORT

The Board, on the proposition of Cllr. Mary Hegarty, seconded by Cllr. Chris O’Leary approved the adoption of the CEO’s Report, incorporating the Education Report, Finance Report and the Capital Report (**copies herewith**).

- **Item 1 – Mannix College, Charleville –** The CEO advised the Board of his decision not to enrol students into the College pending a decision on the future of the College.
- **Item 6 – Official opening of Halla Phadraig, Coláiste Choilm –** Rev. Dr. Tom Deenihan referred to the above opening and stated that the Diocese, who are Co-Trustees of the school, were not informed or invited to the opening. He stated that there is a danger that this may appear as a “snub” of the Co-Trustees. Rev.

Deenihan asked the CEO to perhaps remind Principals of the importance of the relationships with Co-Trustees at the upcoming Principals Conference. The Chairman also asked the CEO if the Board members were represented in anyway as he was not invited to the event, as Chairman of CETB. The CEO thanked Rev. Deenihan for bringing this to his attention. He noted that it is extremely important that due respect is afforded to Co-Trustees. He stated that this was not a CETB organised event but he will raise the matter with the Principals.

- **Item 7 – Capital Projects** – The CEO advised that just prior to the meeting, the Minister announced the list of schools approved under the Summer Works Scheme 2014. The CETB schools approved are Scoil Mhuire, McEgan College, St. Fanahan’s College, Coláiste Dáibheid and Glanmire Community College.

Ms. Marie Murphy asked the CEO if he had an opportunity to look into her query from the last meeting in relation to Coláiste Treasa. The CEO responded by stating that Martin Hallahan has been in contact with the Acting Principal.

Cllr. Ronan Sheehan referred to the Community National School in Mallow and stated that time is moving forward quickly and that planning application should be lodged as soon as possible in case any objections arise.

The CEO advised members that he had an announcement to make. He stated he was pleased to announce that Joan Russell has been seconded to ETBI to work as Project Officer in Instructional Leadership and the Edison project. He stated that members of the Board would be aware of the contribution Joan has made in terms of Instructional Leadership. He wished Joan the best of luck and stated that she has been a very loyal servant of CETB and very helpful to the CEO. He noted that everyone was aware of the contribution she has made to CCVEC as a teacher, Principal, Education Officer and CEO Acting. The CEO stated that he was aware that this was a shock for members but official sanction was not received until late yesterday afternoon. He noted that Joan was anxious that the Board would be the first people to hear the announcement.

Joan thanked the CEO for his words and advised that she is looking forward to her new role and the challenges it will bring. It will give her the opportunity to make a contribution to education on a wider platform. She noted that she would hope to continue to support the work of CETB schools and colleges. She thanked the members for their support and stated

it was a pleasure to work with them, in particular, those she worked with closely during her times as Education Officer and CEO Acting. The Chairman congratulated Joan and wished her well in her future endeavours. He stated that she was always professional in her manner. He stated that Board members will be delighted to know her and proud to have worked with her. He noted that Instructional Leadership will tie in with the new Junior Cycle. It was stated that Joan was always available, prepared to listen and prepared to act. Other Board members that expressed their congratulations and wished to be associated with the above sentiments were Mr. Michael Carey, Mr. Liam Ahern, Rev. Dr. Tom Deenihan, Cllr. Donal O'Rourke, Cllr. Mary Hegarty, Cllr. Humphrey Deegan, Cllr. Aindrias Ó Muimhneacháin, Cllr. Tadhg O'Donovan, Cllr. Tomás O'Brien, Ms. Norma Murray, Ms. Una O'Donnell, Ms. Marie Murphy, Cllr. Ronan Sheehan and Rev. Canon Salter.

RESERVED ITEMS

Sealing of Documents

The Board, on the proposition of Cllr. Tadhg O'Donovan, seconded by Cllr. Ronan Sheehan, subject to the approval of the Minister, approved to enter into a Short Term Business Letting Agreement with Brendan O'Callaghan and Anne O'Callaghan, landlords, both of Liss, Pyke Road, Fermoy, Co. Cork, in respect of Unit 4 Faber Castell Business, Park, Carrignagroghera, Fermoy, Co. Cork for a period of six months at a cost of € 1,500 per month, the premises to be used to accommodate Youthreach Students in Fermoy.

MINUTES OF BOARDS AND COMMITTEES FOR RATIFICATION

The Board, on the proposition of Cllr. Tadhg O'Donovan, seconded by Cllr. Finbarr O'Driscoll, approved the documents as outlined in the list submitted by the CEO (**copy herewith**).

AOB

The Chairman thanked Mr. Sean Roberts for Chairing the February ETB meeting in his absence.

Cllr. Chris O'Leary asked the CEO if it was possible to obtain a report in relation to the Training Centres in light of the recent closure of the G&K Training Centre. The CEO responded by stating that he omitted to refer to the G&K Training Centre in his report. The CEO advised the meeting that it was announced at the end of February that the Gurrabraher and Knocknaheeney CTC was to be closed down. The training centre was an independent entity with a legally established Board. The Board felt the centre was unsustainable. The employees in the training centre are not FÁS employees and the trainees

are not FÁS trainees. The centre was a 60 place centre but there were only 30 trainees there currently. He advised members that they will ensure that trainees are offered places elsewhere. CETB has 2 staff members in the centre, under co-operation hours. These staff members will be offered re-deployment. He informed the Board that he is in the process of establishing a FET Committee that will include representatives of the Board. The Training Centres will then report to this Committee.

Cllr. Tomás O'Brien made the suggestion that perhaps schools/centres should submit photographic evidence to the CEO in future in an effort to support cases being put before the DES etc. The CEO stated that this would be most useful to the Executive.

DATE & VENUE OF NEXT MEETING

The next meeting will be held on Thursday 17th April 2014 in the Council Chamber, County Hall.

THIS CONCLUDED THE BUSINESS OF THE MEETING

SIGNED: _____
Chairman

DATE: _____