

MINUTES OF PROCEEDINGS AT A MEETING OF THE
CORK EDUCATION AND TRAINING BOARD
CORK TRAINING CENTRE, ROSSA AVENUE
17th NOVEMBER 2016

ATTENDANCE

<i>Cllr. Des O'Grady</i>	<i>Cllr. Chris O'Leary</i>
<i>Cllr. Kay Dawson</i>	<i>Cllr. P.J. Hourican</i>
<i>Cllr. Patrick Gerard Murphy</i>	<i>Mr. Paudie Palmer</i>
<i>Cllr. Pdraig O'Sullivan</i>	<i>Ms. Maura Fitzgibbon</i>
<i>Cllr. Tim Brosnan</i>	<i>Ms. Louise Sheehan</i>
<i>Cllr. Mary Shields</i>	<i>Ms. Pearl Nolan</i>

EXECUTIVE & ADMINISTRATIVE STAFF

<i>Mr. Pat McKelvey, Director of Schools</i>	<i>Mr. Niall Kennefick, APO, ESS</i>
<i>Ms. Suzanne Mullins, Director of O.S.D</i>	<i>Ms. Clare Creedon (Secretary to the Board)</i>

WELCOME

The Chairman welcomed members to the final meeting of 2016 and informed members that the CE expressed his apologies for today's meeting. The CE's absence is due to him acting as Vice-Chair at a conference of the 100 cities in the UNESCO Global Cities Network in Hangzhou, China, in preparation for the 2017 conference.

APOLOGIES

- Apologies for inability to attend the meeting were received from Board Members, Cllr. Mary Hegarty, Cllr. Christopher O'Sullivan, Cllr. Claire Cullinane, Cllr. Gillian Coughlan, Ms. Gillian Keating, Mr. Declan O'Leary, Ms. Mary O'Grady.

CONDOLENCES

- † To the family of Ciara Kelleher, Home School Liaison Office, St. Joseph's, Mayfield, on her death.
- † To Pat McKelvey and his family on the death of his mother, Breda.
- † To the CE and his family on the death of his father, Daniel.

MINUTES

The Board, on the proposition of Cllr. Chris O'Leary, seconded by Cllr. Tim Brosnan, adopted the minutes of the previous ETB meeting held on 15th September 2016 (**copy herewith**).

- **Application for rental of temporary accommodation at Davis College** – Cllr. Des O'Grady sought an update in relation to the above. He stated that at the last meeting the CE advised that the application for the Disability and Fire Certificate for the three pre-fabricated buildings had been made but a delay here was holding up the project. Niall Kennefick advised that these were both in the process of being finalised and expected within a fortnight. Cllr. O'Grady stated that he believed there seemed to be a doubt with regards to planning permission for the pre-fabricated buildings. Mr. Kennefick informed the members that the

pre-fabricated buildings are exempt from planning under Section 20 of the Act. He advised that planning permission is not required for pre-fabricated buildings when planning permission has been granted for the permanent extension. Cllr. O’Grady asked if the pre-fabricated buildings would be in place by Christmas. Mr. McKelvey advised that it was the intention to have the structures in place by the end of the year. Cllr. O’Grady noted that some of the grounds of Davis College were given to the Gaelscoil. Mr. Kennefick confirmed that CETB did indeed cede a small portion of land to the Gaelscoil but this has no effect on the space available to Davis College for the extension. Cllr. O’Grady referred to the traffic management plan and asked if any monitoring is in place currently. Mr. Kennefick stated that the Principal carries out checks throughout the day and there is a local group who monitor traffic. He noted that traffic will not be an issue long term as Sexton’s Boreen will be widened to deal with the issue. This should be finalised early in 2017. Cllr. O’Grady thanked management for the update.

CORRESPONDENCE

The Board, on the proposition of Cllr. Chris O’Leary, seconded by Cllr. Tim Brosnan, adopted the DES, ETBI and General Correspondence as presented (**copies herewith**).

ETBI Correspondence

- **08.09.2016 – ETBI Brief 20/2016 – CL0059/2016** – Following a request from Cllr. Des O’Grady, Ms. Suzanne Mullins provided the members with a brief explanation as to the workings of CL0059/2016 with regards to Contracts of Indefinite Duration (CID’s) and the employment status of same.
- **12.10.2016 – ETBI Brief 24/2016 – Education features of Budget 2017** - Cllr. Des O’Grady noted that the removal of the ex-quota was very short sighted and asked if the €2 million outlined in the budget will make any difference. Ms. Mullins stated that there will be some slight alleviation. The budget 2017 feature of a separate allocation for guidance “outside of the quota” will not commence until September 2017. Ex quota Guidance includes counselling.

EXECUTIVE REPORT

The Board, on the proposition of Mr. Paudie Palmer, seconded by Cllr. Christopher O’Sullivan approved the adoption of the CE’s Report, incorporating the Education Report, Finance Report and the Capital Report (**copy herewith**).

- **Item 3 – Staffing** – Ms. Maura Fitzgibbon referred to this item and stated that there is one staff member that she is aware of who has worked for over 10 years in Cork College of Commerce on a 12-hour contract who has been seeking to be brought up to a full contract for many years. She noted that it is her perception that other teachers in the college have received full contract’s while this teacher is still seeking same. Ms. Suzanne Mullins noted that there are individual cases that are on-going. The Chair stated that this was not the forum to deal

with specific personnel cases and that this matter should be dealt with through the HR department.

- **Item 4 – ASTI Industrial Action (Junior Cert Reform)** – Mr. Pat McKelvey advised members that CETB has ten schools with dual union membership. Six CETB schools closed on the two strike days and there was only one school, Maria Immaculata Community College closed during the Supervision and Substitution strike. Cllr. Chris O’Leary referred again to the concern raised at the last meeting that students in schools staffed by members of ASTI will automatically lose 10% in their English exams next year due to industrial action and sought an update. Mr. Pat McKelvey stated that CETB raised the Board’s concerns very strongly with the DES and the JCT and will continue to do so at every opportunity. Members agreed that the Board cannot get involved in an industrial dispute or take sides but the well-being of students is paramount.
- **Item 7 – Further Education and Training Planning 2017** – Ms. Maura Fitzgibbon referred to the Quality Assurance Steering Group and asked who the members were, the terms of reference and the role of each member. As Mr. John Fitzgibbons was absent from the meeting it was agreed that Ms. Fitzgibbon’s query would be forwarded to him for consideration.

COMMITTEES

- The Board, on the proposition of Mr. Paudie Palmer, seconded by Cllr. Chris O’Leary approved the following:
 - Boherbue Comprehensive Schools Board of Management’s term of office has ceased. The following are the proposed members of the BOM for Board approval:
 - Mr. Pat Favier, Fr. James Kennelly – Bishop’s Nominee
 - Mr. Seán O’Sullivan, Ms. Joan Russell - CETB Nominees
 - Mrs. Majella Murphy, Mr. Jim Sheehan – Parent Nominees
 - Mr. James Twohig, Mr. Kevin Roche – Staff Nominees
 - Mrs. Treasa O’Reilly – Co-opted Member
- The Board, on the proposition of Cllr. Chris O’Leary, seconded by Cllr. Mary Shields approved the following:
 - Scoil Phobail Bhéara Board of Management’s term of office has ceased. The following are the proposed members of the BOM for Board approval:
 - Mr. Ted Owens, Cllr. Patrick Gerard Murphy, Cllr. Mary Hegarty
 - Canon G. Walsh, Mrs. Mary Lehane, Mrs. Clare O’Sullivan, Mrs. Noralene Ní Urdail, Mrs. Pauline Duggan, Mrs. Mary Bartels, Mr. Ian Farrell

- The Board, on the proposition of Cllr. Mary Shields, seconded by Cllr. Chris O’Leary approved the following:
 - The Diocese of Cloyne has nominated the following to the BOM of Carrigtwohill Community College, following Board approval:
 - Ms. Netta Browne
 - Mr. Michael Lane
 - Very Rev. Canon Anthony O’Brien

- The Board, on the proposition of Cllr. Chris O’Leary, seconded by Cllr. Mary Shields approved the nomination of Cllr. PJ Hourican as replacement for Cllr. Laura McGonigle, on the following Boards of Management:
 - Carrignafoy Community College
 - Cork College of Commerce
 - Douglas Community School

- The Board, on the proposition of Cllr. Chris O’Leary, seconded by Cllr. Mary Shields approved the nomination of Cllr. Kay Dawson as replacement for Cllr. Laura McGonigle, on the following Board of Management:
 - St. Fanahan’s College

- The Board, on the proposition of Cllr. Chris O’Leary, seconded by Cllr. Mary Shields approved the following:
 - The Board of Management of Mallow College of Further Education has proposed the following nominees for Board approval
 - John Petty – Teacher Nominee
 - Caroline O’Regan – Teacher Nominee
 - Noel O’Connor – CETB Nominee
 - Maurice Maloney – CETB Nominee

- The Board, on the proposition of Cllr. Chris O’Leary, seconded by Cllr. PJ Hourican approved the following:
 - The Board of Management of Carrigtwohill Community College has proposed the following nominees for Board approval
 - Caroline Collins – Teacher Nominee
 - Iggy Dineen – Teacher Nominee
 - Arona Moorcroft – Parent Nominee
 - Sean Barrett – Parent Nominee

- The Board, on the proposition of Cllr. Chris O’Leary, seconded by Cllr. Des O’Grady approved the following:
 - Pobailscoil na Trionóide’s Board of Managements term of office has ceased. The following are the proposed members of the BOM for Board approval:
 - Cllr. Michael Hegarty, Mr. Niall O’Neill, Bertie Óg Murphy – CETB Nominees
 - Ms. Annelee Casey and Ms. Clare Walsh – Teacher Nominees
 - Ms. Margaret Anderson and Mr. Colman Motherway – Parent Nominees
 - Ms. Mary Ryan, Ms. Elma Hayes and Mr. Pat Barry – Trustee Nominees

- The Board, on the proposition of Cllr. Mary Shields, seconded by Cllr. Chris O’Leary approved the appointment of Cllr. PJ Hourican as ETB nominee to the BOM of Bishopstown Community School as replacement for Mr. Paudie Palmer.

- Following the resignation of Rev. Dr. Tom Deenihan, an ETB nominee is required to sit on the following Boards of Management as his replacement:
 - Coláiste Stiofáin Naofa
 - St. Peter’s Community School

The Board, agreed to defer the above nominations until the January 2017 meeting.

RESERVED ITEMS

Sealing of Documents

The Board, on the proposition of Cllr. Chris O’Leary, seconded by Mr. Paudie Palmer, confirmed the following:

- A Deed of Grant of Cable Easement for ESB at lands at Coláiste Mhuire, Buttevant, between Cork ETB and the Electricity Supply Board.
- A supplemental agreement between Cork ETB and Michael Kidney and for the continuation of an existing lease for a further 2 years at Waterpark House, Carrigaline to house Gaelcholáiste Charraig Uí Leighin from 1st September 2016 to 31st August 2018 at a cost of €60,000 plus VAT per annum.
- A supplemental agreement between Cork ETB and Gobnait O’Callaghan for the continuation of an existing lease for a further 2 years at Heron’s Wood, Carrigaline to house a SONAS unit from 1st July 2016 to 30th June 2018 at a cost of €50,000 plus VAT per annum.
- A supplemental agreement between Cork ETB and George Croke for the continuation of an existing lease for a further 3 years at Park Road, Dunmanway to house ABLES from 1st August 2016 to 31st July 2019 at a cost of €13,000 plus VAT per annum.

Resolutions

The Board, on the proposition of Cllr. Kay Dawson, seconded by Cllr. Chris O’Leary approved the following:

- The Report of the Chairperson of Cork Education and Training Board to the Minister for Education and Skills, relating to the 12-month period up to 31st December 2015.
 - Cork ETB administers four Trust Funds:
 - Gibson Bequest
 - DJ Coakley Trust
 - Scholarship Trust
 - Nicolas Jones Prize Fund
- The income from these funds may be expended on the purchase of works of art and n student scholarships and prizes. The funds are managed by DAVY which is regulated by the Central Bank of Ireland. Board approval is requested to change the name on the portfolio from City of Cork VEC to Cork ETB.

Appointments

The Board, on the proposition of Cllr. Chris O’Leary, seconded by Mr. Paudie Palmer approved the appointment of Mr. Ger Looney to the Board, as the ACCS, JMB and the NAPD nominee to replace Rev. Dr. Tom Deenihan.

Section 29 Appeal

The Board, noted the following:

- Refusal to enroll – Carrignafof Community College - It was the decision of the Section 29 Appeals Board to uphold the appeal on the basis that the College had not observed fair and reasonable procedures in dealing with the case.

MINUTES OF BOARDS AND COMMITTEES CONFIRMATION
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The Board, on the proposition of Cllr. Chris O’Leary, seconded by Cllr. Des O’Grady, confirmed the documents as outlined in the list submitted by the CE (**copy herewith**).

AOB

Cllr. Kay Dawson referred to the local bus service in Mitchelstown and an on-going issue in relation to ETB property. Mr. McKelvey stated that he would speak to the CE in relation to this matter and provide an update at the next meeting.

DATE & VENUE OF NEXT MEETING

The next meeting will take place on Thursday 26th January 2017 at 4.00pm in the Cork Training Centre, Rossa Avenue.

THIS CONCLUDED THE BUSINESS OF THE MEETING

SIGNED: _____
Chairman

DATE: _____