

MINUTES OF PROCEEDINGS AT A MEETING OF THE
CORK EDUCATION AND TRAINING BOARD
CORK TRAINING CENTRE, ROSSA AVENUE
14TH SEPTEMBER 2017

ATTENDANCE

<i>Cllr. Des O'Grady</i>	<i>Mr. Paudie Palmer</i>
<i>Cllr. Kay Dawson</i>	<i>Cllr. Mary Shields</i>
<i>Cllr. Gillian Coughlan</i>	<i>Cllr. Pdraig O'Sullivan</i>
<i>Cllr. Patrick Gerard Murphy</i>	<i>Ms. Maura Fitzgibbon</i>
<i>Cllr. Tim Brosnan</i>	<i>Mr. Ger Looney</i>
<i>Cllr. Christopher O'Sullivan</i>	<i>Mr. Rob Bateman</i>
<i>Cllr. Kevin Conway</i>	<i>Mr. Declan O'Leary</i>
<i>Cllr. Chris O'Leary</i>	

EXECUTIVE & ADMINISTRATIVE STAFF

<i>Mr. Ted Owens, Chief Executive</i>	<i>Ms. Sheila Quill, Director of O.S.D</i>
<i>Mr. John Fitzgibbons, Director of FET</i>	<i>Mr. Henry Creedon, APO Finance</i>
<i>Mr. Pat McKelvey, Director of Schools</i>	<i>Ms. Clare Creedon (Secretary to the Board)</i>

WELCOME

The CE welcomed members to the meeting and thanked members for attending the Board Review prior to the meeting proper.

APOLOGIES

- Apologies for inability to attend the meeting were received from Board Members, Cllr. Mary Hegarty and Ms. Louise Sheehan

CONDOLENCES

✠ To Mr. Enda McWeeney, Training Centre Manager, on the death of his mother-in-law.

MINUTES

The Board, on the proposition of Cllr. Chris O'Leary, seconded by Cllr. Kevin Conway, adopted the minutes of the previous ETB meeting held on **22nd June 2017 (copy herewith)**.

CORRESPONDENCE

The Board, on the proposition of Cllr. Chris O'Leary, seconded by Cllr. Kevin Conway, adopted the DES, ETBI, SOLAS and General Correspondence as presented (**copies herewith**).

- **16.08.2017 – Letter from CIT re Governing Body** – Ms. Maura Fitzgibbon sought clarification with regards to the role of CETB in the appointment of new members to the Governing Body. The CE advised that CETB is responsible for forwarding the nomination from the vacating body, in this case Cork Chamber of Commerce, to the Minister for Education and Skills for ratification. Cork Chamber of Commerce will supply CIT with the name of a nominee, CIT approve this and forward it to CETB for approval and forwarding to the Minister.

RESERVED ITEMS

Policies

- The Board, on the proposition of Cllr. Chris O’Leary, seconded by Mr. Paudie Palmer, approved the draft Risk Management Policy, as presented.
- The Board, on the proposition of Cllr. Chris O’Leary, seconded by Cllr. Tim Brosnan, approved the Disposal of Fixed Assets Policy, as presented.
- The Board, on the proposition of Cllr. Chris O’Leary, seconded by Cllr. Des O’Grady, approved the Records Management Policy, as presented.

Licence/Leases

- The Board, on the proposition of Cllr. Mary Shields, seconded by Mr. Paudie Palmer approved the licence for the rental of a room at the Sutherland Centre for Skibbereen Community Family Resource Group, FOC, from September 2017 to January 2018 while repairs are carried out to their building.

Draft Strategy Statement

The CE advised members that the consultation process has commenced in relation to the draft Strategy Statement. It will be an agenda item for the November meeting. The CE advised members that an on-line survey has been set-up should any member wish to provide feedback through this medium.

EXECUTIVE REPORT

The Board, on the proposition of Cllr. Pdraig O’Sullivan, seconded by Cllr. Christopher O’Sullivan approved the adoption of the Executive Report, incorporating the Education Report, Finance Report and the Capital Report (**copy herewith**).

- **Item 4 – Religion in Community National Schools** – The CE referred to the “Goodness Me, Goodness You” programme and advised members that this was devised by the National Council for Curriculum Assessment (NCCA) and caters for all Faiths and none. The programme is non-faith specific, encouraging and embracing the atheist child in the school while at the same time nourishing the faith belief of other pupils. The Irish Episcopal Conference has advised that the programme does not satisfy the requirements for sacramental preparation for Roman Catholic children. The CE stated that parents will be told when enquiring about enrolling their child in an ETB Community National School that religious preparation for the Sacraments will now take place outside of the school day.

Cllr. Christopher O’Sullivan advised that some issues are being raised in relation to the rolling out of the new Junior Cycle and the number of hours given to the teaching of Religion. The CE stated that practice differs amongst the schools. However, the DES have advised that there is a new Circular Letter being drafted regarding the teaching of religious instruction.

- **Item 11 – Apprenticeships** – Cllr. Gillian Coughlan asked John Fitzgibbons what apprenticeships had CETB applied for. John advised that it was for a two year Glazing Apprenticeship but he was unsure as to whether this will be approved or not. Cllr. Coughlan mentioned apprenticeships regarding agriculture. John advised that these come under the remit of Teagasc. Ger Looney queried as to whether consideration should be given to delivering apprenticeships through our PLC colleges. John Fitzgibbons stated that some apprenticeships could and CETB has been delivering the pre-cursor to the Accounting Technician Apprenticeship. However, this is an area that needs examination and conversations are needed with SOLAS, the DES and the Teachers Union of Ireland (TUI) as to how apprenticeships might be delivered in PLC colleges.
- **Item 18 – C&AG Audit of Financial Statements 2016** – The CE took the opportunity to thank Sheila Quill, Henry Creedon and the members of the finance team for all their hard work in ensuring the accounts were approved. Cork ETB is the first ETB nationally to have the 2016 accounts approved.
- **Item 19 – Audit Committee** – The Board, on the proposition of Cllr. Patrick Gerard Murphy, seconded by Cllr. Des O’Grady, approved the nomination of Cllr. Chris O’Leary to the Audit Committee.

COMMITTEES

The Board, on the proposition of Cllr. Chris O’Leary, seconded by Cllr. Tim Brosnan approved the following:

- Following the resignation of V. Rev. Canon Anthony O’Brien, P.P., Carrigtwohill, from the BOM of Carrigtwohill Community College, the Bishop of Cloyne is nominating the V. Rev. William Bermingham to act as his replacement on the BOM.
- The Bishop of Cork, Cloyne and Ross is nominating Canon Trevor Lester, Rector of Schull, as his nominee to the BOM of Schull Community College.
- Following the resignation of Ms. Norah O’Sullivan, Teacher nominee from the BOM of Scoil Aonghusa, Ms. Catherine Fleming, Principal, will replace her on the BOM.
- Carrigtwohill Community College have elected Mr. Diarmuid Crowley as the male staff nominee, in replacement of Mr. Iggy Dineen.

MINUTES OF BOARDS AND COMMITTEES CONFIRMATION
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The Board, on the proposition of Cllr. Pdraig O’Sullivan, seconded by Cllr. Tim Brosnan, confirmed the documents as outlined in the list submitted by the CE (**copy herewith**).

AOB

Cllr. Gillian Coughlan wished it noted that there is an absence of sex health education across CETB schools and it is the responsibility of the ETB to ensure the message is delivered. She stated that a new curriculum concerning sexual health needs to be introduced.

Cllr. Chris O’Leary referred to the sale of Bessborough and stated that he is concerned with regards to the loss of jobs this will lead to. The CE stated that CETB was notified regarding the sale and noted that he can understand the community’s concern. CETB would be supporting a request for the continuation of services in the location. Cllr. Des O’Grady asked that if the building was to become a state building, could CETB take it over. The CE stated that CETB would not be adverse to this. He advised that he could write to the Sisters of the Sacred Heart of Jesus and Mary informing them that CETB would be interested in talks regarding the building at Bessborough. He will also write to the Principal Officer in the Site Acquisition Unit of the DES to express CETBs interest in the building should it become state property.

THIS CONCLUDED THE BUSINESS OF THE MEETING

SIGNED: _____
Chairman

DATE: _____