

MINUTES OF PROCEEDINGS AT A MEETING OF THE
CORK EDUCATION AND TRAINING BOARD
CORK TRAINING CENTRE, ROSSA AVENUE
28TH NOVEMBER 2019

ATTENDANCE

<i>Cllr. Karen Coakley</i>	<i>Ms. Maria McGrath</i>
<i>Cllr. Kay Dawson</i>	<i>Mr. Rob Bateman</i>
<i>Cllr. Patrick Gerard Murphy</i>	<i>Mr. Liam Ahern</i>
<i>Cllr. Gobnait Moynihan</i>	<i>Mrs. Mary Hegarty</i>
<i>Cllr. James Kennedy</i>	<i>Ms. Ann Pigott</i>
<i>Cllr. Derry Canty</i>	<i>Mr. Denis Kirby</i>
<i>Ms. Maura Fitzgibbon</i>	<i>Mr. Declan O’Leary</i>
<i>Mr. Patrick O’Dwyer</i>	

EXECUTIVE & ADMINISTRATIVE STAFF

<i>Mr. Denis Leamy, CE</i>	<i>Mr. Pat McKelvey, Director of Schools</i>
<i>Mr. John Fitzgibbons, Director of FET</i>	<i>Ms. Clare Creedon (Secretary to Board)</i>
<i>Ms. Suzanne Mullins, Director of OSD</i>	

WELCOME

The Chairman welcomed all members to the final meeting of the year.

CONDOLENCES

† To the family of Vilma Heath, Resource Worker in Mallow Youthreach, on her death.

† To the family of Sinead O’Mahony, Tutor in East Cork, on her death.

MINUTES

The Board, on the proposition of Mrs. Mary Hegarty, seconded by Ms. Maria McGrath, adopted the minutes of the previous ETB meetings held on **10th September 2019 (copies herewith)**.

An omission in the minutes was noted – Ms. Ann Pigott’s name was missing from the list of members approved to attend the ETBI Annual Conference. This would be included and the minutes would be re-signed by the Chairman at the next meeting.

DECLARATIONS OF INTEREST (IF ANY)
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The Chairman advised that this would now be a standing item on the agenda. There were no potential conflicts of interests declared.

RESERVED ITEMS

Delegation of Functions:

The Board, on the proposition of Cllr. Derry Canty, seconded by Mr. Patrick O’Dwyer, approved the Delegation of Functions with regards to refusals to enrol, suspensions and permanent exclusions.

EXECUTIVE REPORT

The Board, on the proposition of Mrs. Mary Hegarty, seconded by Cllr. Derry Canty, approved the Executive report, including the Finance and Capital reports.

- **Item 4 – Post-primary enrolment 2020/2021**– The CE referred to the oversubscription of ETB school in the East Cork and Bandon areas. He stated that it will be a continuous item on the agenda due to demographics and the quality of our schools. Mary Hegarty stated that it is great to see so many students wishing to attend ETB schools however, in terms of perception with the public, Cork ETB needs to let them know that everything is being done that can be done. The public do not understand why students cannot get into our schools. Cllr. Derry Canty referred to Ballincollig and said there are over 100 students on waiting lists for the schools in the area. It is a problem that is growing, and Cork ETB needs to write to the DES. The CE agreed that Cork ETB cannot overcommunicate this issue enough to ensure the message gets out there. It will be a stress point for time to come. The Executive met with the DES on 18th November to focus in on key projects that need development urgently. Cork ETB needs to ensure that we have the resources to deal with the projects and planning is a critical issue.
- **Item 9 – Communication from the Public Accounts Committee** – Mr. Denis Kirby and Mr. Declan O’Leary complimented the Executive on the quality of the letter that was submitted in response to the PAC query. Ms. Ann Pigott asked the CE if a response was received. The CE advised that he had viewed the transcript from the meeting held on 24th October and the response from Cork ETB was noted and passed.
- **Item 10 – Capital Building Programmes** – Sheila Quill referred to the permanent build for Carrigtwohill, which was due to be built for 2021. A meeting was held with the DES on 18th November and Cork ETB asked them to give a realistic timeline with regards to the permanent build. The DES advised that it would be 2023 before the permanent build will be finalised. This will be the biggest project undertaken by the DES to date. Sheila advised that the consultants are currently working on what accommodation will be required for September 2020. She advised that traffic management will be a huge issue. The CE advised that the Executive meet with the parents’ council and the management team in the school regularly and they met with the entire parent body last week to give them an update regarding the permanent building and the temporary accommodation. Ms. Maria McGrath stated that she attended that meeting and noted it was a shock for everyone in terms of the delay until 2023. Scoil Chlíodhna was only mentioned once at the meeting. She asked the Executive to please not forget about the primary school. Mr. Liam Ahern agreed and

stated that there is no contact being made with the primary school parents. It was noted that reputational damage is being done here. The CE stated that yes the Executive were focussed on the post primary school and it was an oversight on their part. There is now a communication plan in place and a lesson has been learned. Sheila Quill advised that the Executive have apologised to Teresa Coughlan, Principal of Scoil Chlíodhna in relation to the error.

- **Item 23 – PLC Enrolments** – John Fitzgibbons advised members that the PLC enrolments continue to decline. This will impact teacher allocation for 2020. Cork ETB are open to addressing this decline. A programme will run on a pilot basis in an effort to try and capture students who drop out of CIT and UCC.
- **Item 25 – Bessborough** – John Fitzgibbons advised members that he has met with the Managers. There is a Leaving Certificate programme run by Cork ETB taking place in the centre. The Order has put a change Manager in place to try and identify a service provider that will take over. Cork ETB have given the commitment to the staff delivering the programme that it will continue to be offered following the sale, even if staff need to be relocated. The current cohort will complete their Leaving Certificate in the centre in June 2020.
- **Item 33 – Internal review of Cork ETB Training Services** – The CE stated that the amount of Managers in the Training Services has reduced significantly and he now feels that a review is timely to allow a recommendation to be made to SOLAS and the DES in order for Cork ETB to effectively manage its Training Services.

The CE referred to an item not on the Executive Report. Cork City Council are considering the possible development of a library in the Mahon area and one of the options is to put it on the site of Nagle Community College. No decisions have been finalised as of yet but tentative discussions have taken place with the management in the school. The Executive will keep the members informed of any further developments.

COMMITTEES

The Board, on the proposition of Mr. Declan O’Leary, seconded by Cllr. Kay Dawson approved the appointments of the nominees presented to the Board for all CETB schools, colleges and centres and all Community and Comprehensive Schools under the co-patronage of Cork ETB. It was agreed that the Executive could seek nominees from outside of the members for any vacancies that remain.

Audit Committee Report

The Board, on the proposition of Cllr. Kay Dawson, seconded by Cllr. Derry Canty, approved the report to the Board from the Audit Committee.

MINUTES OF BOARDS AND COMMITTEES CONFIRMATION

The Board, on the proposition of Cllr. Derry Canty, seconded by Mr. Denis Kirby, confirmed the documents as outlined in the list submitted (**copy herewith**).

CORRESPONDENCE

The Board, on the proposition of Cllr. Kay Dawson, seconded by Mr. Liam Ahern, adopted the DES, ETBI, General and SOLAS Correspondence as presented (**copies herewith**).

ETBI Correspondence

The Board, on the proposition of Cllr. Derry Canty, seconded by Cllr. Gobnait Moynihan approved the appointment of the Chairman to the ETBI Reserve Forum Members Forum for a period of three years.

AOB

Cllr. James Kennedy referred to the sports field planned for the community of Mallow and asked the Executive when will the plans go for public consultation. Sheila Quill stated that Cork ETB are working with Cork County Council but the plans are at very early stages. The CE advised that there is a very strong communication plan in place with the residents.

Mr. Liam Ahern queried as to the percentage of staff employed within Cork ETB with physical and or intellectual disabilities. Suzanne Mullins advised that Cork ETB is subject to the 3% and she believes we are just under the 3%. Our recruitment competitions are open competitions. The Executive will review the procedures to ensure that the minimum requirement is reached.

DATE & VENUE OF NEXT MEETING

The next meeting will take place on January 30th, 2020 in the Cork Training Centre at 5.30pm.

THIS CONCLUDED THE BUSINESS OF THE MEETING

SIGNED: _____
Chairman

DATE: _____