

**MINUTES OF PROCEEDINGS AT A MEETING OF THE
CORK EDUCATION AND TRAINING BOARD
ZOOM MEETING ONLINE
25th NOVEMBER 2021**

ATTENDANCE

<i>Cllr. Kay Dawson</i>	<i>Cllr. Colette Finn</i>
<i>Cllr. Noel McCarthy</i>	<i>Ms. Maura Fitzgibbon</i>
<i>Cllr. Patrick Gerard Murphy</i>	<i>Ms. Maria McGrath</i>
<i>Cllr. Gobnait Moynihan</i>	<i>Mr. Liam Ahern</i>
<i>Cllr. James Kennedy</i>	<i>Mrs. Mary Hegarty</i>
<i>Cllr. Ben Dalton O'Sullivan</i>	<i>Ms. Ann Pigott</i>
<i>Cllr. Sean Martin</i>	<i>Mr. Denis Kirby</i>
<i>Cllr. Derry Canty</i>	<i>Mr. Declan O'Leary</i>

EXECUTIVE & ADMINISTRATIVE STAFF

<i>Mr. Denis Leamy, CE</i>	<i>Mr. Enda McWeeney of OSD</i>
<i>Mr. John Fitzgibbons, Director of FET</i>	<i>Ms. Suzanne Mullins, Director of OSD</i>
<i>Mr. Pat McKelvey, Director of Schools</i>	<i>Ms. Clare Creedon (Minute Taker)</i>

WELCOME

The Chairman welcomed members to the meeting.

APOLOGIES

Apologies were received from Cllr. Karen Coakley, Mr. Patrick O'Dwyer

CONDOLENCES

† To Helen Ryan, Principal, Cork College of Commerce, on the death of her mother.

CONGRATULATIONS

➤ To Patrick O'Dwyer, Board Member, and his wife, on the birth of their daughter.

MINUTES

The Board, on the proposition of Cllr. Sean Martin seconded by Ms. Mary Hegarty adopted the minutes of the previous ETB meeting held on **23rd September 2021 (copy herewith)**.

DECLARATIONS OF INTEREST

No Declarations of Interest were noted.

RESERVED ITEMS

The Board, on the proposition of Cllr. Sean Martin, seconded by Mr. Denis Kirby, approved the following items:

Approval to enter into a Lease or Licence

➤ A lease renewal between Cork ETB and Linda Fitzpatrick & Brenda O'Donovan (new owners as property went into liquidation) for Abbey House, 4A Cork Road, Midleton, which houses Adult & Community Education. The lease will run for 5 years April

2021 at a rental cost of €13,800 per annum. This represents a rental increase from €12,000 per annum.

- A lease between Cork ETB and the Bessborough Centre, Blackrock, to house Mahon Youthreach and Adult & Community Education. The lease will run for 10 years at a rent of €69,420 per annum. DoE approval is currently being sought. This will replace the existing premises at Ringmahon House.
- A licence for use between Cork ETB and Kanturk Astro turf Ltd for the new development in Kanturk. The licence term will be for 15 years (from completion of construction). Cork ETB will provide three tranche payments in 2021, 2022 and 2023 to a total value of €100,000 for the licence. Once Board approval is received, the first payment of €33,000 will be processed.
- Transfer of lands at the pitch Coláiste an Chraoibhín from Cork County Council to Cork ETB. This land has been in use by the school for a number of years and is also in use by Grange Fermoy Athletic Club. Once land transfer finalised, a licence will be drafted between Cork ETB and the athletic club.

Sealing of Documents

- Indenture between Cork ETB and Start Mortgages for the purchase of the property at Greenane Street Upper, Kanturk.
- The renewal of the lease between Cork ETB and Box Hedge Commercial Ltd for Carrigtwohill Community College from 1st June 2020 to 30th June 2023 for a rent of €265,000 plus VAT.

For Noting

- Cork ETB Email Policy and Recommended Guidelines
- Cork ETB ICT Acceptable Usage Policy and Recommended Guidelines
- Cork ETB ICT Password Policy and Recommended Guidelines
- Cork ETB Internet Acceptable Usage Policy and Recommended Guidelines
- Cork ETB ICT Framework Policy
- Cork ETB Encryption Policy
- Cork ETB Bring Your Own Device Policy
- Cork ETB Outsourcing and Acquisitions Policy
- Cork ETB Remote Access Policy

EXECUTIVE REPORT

The Board, on the proposition of Mrs. Mary Hegarty seconded by Cllr. Derry Canty approved the Executive report, including the Finance and Capital reports.

Item 2 – Teacher Supply Issues – Pat McKelvey advised that substitution cover has been incredibly difficult at the moment. We are at the edge of what we can provide at the moment. Cork ETB is working very closely with ETBI making suggestions and liaising with the DoE on what they could do. We emphasised the issue with the Taoiseach at a recent event. The following are proposals that have been suggested:

- Allow teachers to work more than their 22 hours voluntarily,
- Allow 4th year college students to start working,
- A moratorium on all CPD for a two-month period,
- FET registered teachers would be paid at the qualified rate to make it more attractive,
- Suspension of the pension abatement rule for retired teachers.

The DoE are engaging with the Unions and Management Bodies in relation to this issue.

Item 14 Buildings – Cllr. Gobnait Moynihan referred to the Youthreach Macroom premises and asked if there is any update in relation to an alternative premises. Enda McWeeney advised that the landlord has served notice to quit on Cork ETB so the building's team is currently looking at alternative premises.

Item 15 Procurement – Declan O'Leary asked what the impact on the legal services piece would be. The CE advised that the contract with OFX is secured for the next number of years. We must ensure compliance, but we need to ensure continuity of service to the organisation.

Item 23 FET College of the Future – Maura Fitzgibbons stated that she wanted to take the opportunity to pass on the concerns of the TUI with regards to the restructuring of the FET sector. Ms. Fitzgibbons noted that consultation will be key to this process and perhaps an assurance given that staff at centre level – from centre Management down to centre staff. She asked if there are external consultants on the project management group. John Fitzgibbons advised that there is a project oversight group that consists of members of the Executive but he does expect that external expertise will be required throughout the entire process.

The CE advised that the OECD Local Forum will be held on the week commencing 13th June 2022.

COMMITTEES

The Board, on the proposition of Mr. Liam Ahern, seconded by Mrs. Mary Hegarty, approved the following appointments:

- Following the death of Fr. Donal O'Brien, RIP, Bishop Crean has appointed Fr. John McCarthy as Diocese Nominee to the Board of Management of Coláiste Ghobnatan.
- Following the resignation of Edward Sheehy as staff nominee to the Board of Management of Schull Community College, David McCarthy has been elected as the new staff nominee.
- Following the resignation of Mr. Niall O'Connor, Staff Nominee on the Cork North Regional Youthreach BoM, Ms. Gillian Butler has been nominated as his replacement.
- Following the resignation of Liz Moynihan as Director of Kinsale College of Further Education, her replacement, Martin Coleman will sit on the Board of Management of St. Brogan's College.
- The final Board of Management nominees for Ballincollig Community School are as follow:
 - Cork ETB Nominees – U O'Donnell, Cllr. D Canty, L Ahern
 - Diocesan Nominees – T Bowe, A Ahern, M Moloney
 - Teacher Nominees – E Dinan, C Desmond
 - Parent Nominees – M Dreelan, A Keohane
- The South Cork Regional Youthreach BoM is seeking approval to nominate Fergal Conlon (West Cork Development Partnership) to the BoM as a Community nominee.

CORRESPONDENCE

The Board, on the proposition of Cllr. Kay Dawson, seconded by Cllr. Sean Martin adopted the DoE and General Correspondence as presented (**copies herewith**).

MINUTES OF BOARDS AND COMMITTEES' FOR CONFIRMATION

The Board, on the proposition of Cllr. Sean Martin seconded by Mr. Liam Ahern confirmed the documents as outlined in the list submitted by the CE (**copy herewith**).

AOB

Ms. Mary Hegarty referred to St. John's College BoM and raised a query in relation to the Church building and the development of same. John Fitzgibbons advised that he has spoken to the Principal a number of times in relation to the Church Building. He noted that a significant amount of money has been invested in the building in the last 18 months. He advised that the building is going to be very expensive to work on so Cork ETB needs to have a certain and clear plan in the long-term.

DATE & VENUE OF NEXT MEETING

The next meeting will take place on Thursday 24th February 2022

THIS CONCLUDED THE BUSINESS OF THE MEETING

SIGNED: _____
Chairman

DATE: _____