

<b>MINUTES OF PROCEEDINGS AT A MEETING OF THE</b>
<b>CORK EDUCATION AND TRAINING BOARD</b>
<b>HYBRID MEETING – BISHOPSTOWN CAMPUS &amp; ZOOM</b>
<b>26<sup>th</sup> MAY 2022</b>

<b>ATTENDANCE</b>	
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<i>Cllr. Kay Dawson</i>	<i>Cllr. Gobnait Moynihan</i>
<i>Cllr. Noel McCarthy</i>	<i>Ms. Mary Hegarty</i>
<i>Cllr. Patrick Gerard Murphy</i>	<i>Ms. Maura Fitzgibbons</i>
<i>Cllr. James Kennedy</i>	<i>Ms. Ann Piggott</i>
<i>Cllr. Mary Rose Desmond</i>	<i>Mr. Denis Kirby</i>
<i>Cllr. Derry Canty</i>	<i>Mr. Declan O’Leary</i>
<i>Cllr. Karen Coakley</i>	

<b>EXECUTIVE &amp; ADMINISTRATIVE STAFF</b>	
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<i>Mr. Denis Leamy, CE</i>	<i>Mr. Enda McWeeney, Director</i>
<i>Mr. Pat McKelvey</i>	<i>Ms. Clare Creedon (Minute Taker)</i>

<b>WELCOME</b>
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The Chairman welcomed members to the meeting.

<b>APOLOGIES</b>
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- Apologies for inability to attend the meeting were received from Cllr. Colette Finn, Mr. Patrick O’Dwyer

<b>MINUTES</b>
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The Board, on the proposition of Cllr. Derry Canty, seconded by Cllr. Noel McCarthy, adopted the minutes of the previous ETB meetings held on **22<sup>4</sup><sup>th</sup> March 2022 and 28<sup>th</sup> March 2022 (copies herewith).**

<b>DECLARATIONS OF INTEREST</b>
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No Declarations of Interest were noted.

<b>RESERVED ITEMS</b>
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**For Approval**

The Board, on the proposition of Cllr. Derry Canty seconded by Mrs. Mary Hegarty approved the following:

- Draft Cork ETB Annual Report for the year ending 31<sup>st</sup> December 2021
- Draft Chairman’s Comprehensive Report for the year ending 31<sup>st</sup> December 2021
- SLA and associated documents for the major devolved building project at Holy Well National School, Carrigaline, Co. Cork

### **Leases/Licences For Approval**

The Board, on the proposition of Cllr. Noel McCarthy, seconded by Cllr. Mary Rose Desmond, approved the following:

- Renewal of the expired lease between Cork ETB and Michael Prendergast for The Q Centre in Mallow, which houses Adult & Community Education. The proposed lease will run from 01/01/2022 for 5 years at the existing cost of €60,000 per annum. DoE approval has been sought. CETB awaits a draft lease so dates may need to be amended.
- The renewal of the lease between Cork ETB and Mahon CDP for the use of premises to house Adult and Community Education. The new proposed lease is for 3 years from 01/07/2022 at a rent of €900 per annum. DoE approval has been sought.
- The renewal of the lease between Cork ETB and Mahon FRC for the use of premises to house Adult and Community Education. The new proposed lease is for 3 years from 01/07/2022 at a rent of €1,200 per annum. DoE approval has been sought.
- The renewal of the lease between Cork ETB and the South Parish Community Centre from 01/06/2022 for 3 years at a cost of €8,000 per annum to house Morrison's Island Campus and Coláiste Daibhéid classes. DoE approval has been sought.
- The renewal of the lease between Cork ETB and Donal Ryan for the use of Glasshouses at Kilmuriheen, Togher for Tramore Road Campus Horticultural course. The new proposed lease is for 3 years from 01/05/2022 for 3 years at a rent of €3,200 per annum. DoE approval has been sought.

### **Sealing of Documents**

The Board, on the proposition of Cllr. Noel McCarthy seconded by Cllr. Mary Rose Desmond approved the following:

- The lease between Cork ETB and Box Hedge Commercial for lands at Fota Business Park, Carrigtwohill to house temporary accommodation for Carrigtwohill Community College. The rent will be for €250,000 per annum for 1.121 acres. The lease will run concurrent with the other leases and expire on 30<sup>th</sup> June 2023.

### **For Noting**

- Protected Disclosures Annual Report 2021 - CETB confirms that no protected disclosures were received to the end of 2021. Consequently, no action was required to be taken by CETB in relation to Protected Disclosures.
- Cork ETB Communications Strategy
- Cork ETB People Strategy
- Cork ETB ICT Strategy

## EXECUTIVE REPORT

The Board, on the proposition of Mr. Liam Ahern, seconded by Mrs. Mary Hegarty, approved the Executive report, including the Finance and Capital reports.

Mr. Evan Moriarty, APO, Buildings and Estates Management gave a presentation to the Board on Capital Projects. Mr. Declan O’Leary referred to the projects for non-ETB schools and asked is Cork ETB receiving resources for same from the DoE. The CE advised that yes, project management hours are allocated to Cork ETB for these projects.

The CE gave a brief presentation to the Board on the agenda for the OECD Forum taking place 15-17 June 2022.

## COMMITTEES

The Board, on the proposition of Mrs. Mary Hegarty, seconded by Mr. Denis Kirby approved the following appointments:

- The Term of Office for the Board of Management of Kinsale Community School expires on 30<sup>th</sup> June 2022. The following are being proposed as Cork ETB nominees to the BoM
  - Mr. Pat McKelvey
  - Ms. Mary Shields
  - Mr. Rob Bateman
  
- Cork Sports Partnership nomination of Directors to the Board for the coming year. The existing nominee for Cork ETB, Mr. Liam Ahern, is happy to be re-nominated.

## AOB

Cllr. Karen Coakley referred to Horticulture and noted that Cork ETB should promote this more at post primary level and queried whether the School Garden Competition could be reinstated.

Cllr. Gobnait Moynihan referred to Period Poverty and asked for an update. The CE stated that he will revert at the next meeting in relation to this.

## DATE & VENUE OF NEXT MEETING

The next meeting will take place on Thursday 30<sup>th</sup> June 2022.

**THIS CONCLUDED THE BUSINESS OF THE MEETING**

**SIGNED:** \_\_\_\_\_  
*Chairman*

**DATE:** \_\_\_\_\_