



### 6.3.2a Assessment Brief/Cover Sheet



Learner Name:			
Class Group:			
Assessor:	<i>i.e. name of assessor</i>		
Component Title and Code:	<i>e.g. Communications 5N0690</i>		
Assessment Technique:	<i>e.g. Project</i>	Weighting <sup>1</sup> :	<i>40%</i>
Title:	<i>e.g. Modifying a letter of complaint</i>		
Issue Date:	<i>3/11/16</i>	Submission Date:	<i>25/11/16</i>
Learning Outcomes Assessed:	<i>e.g. LO 3, 6 &amp; 7</i>		
Guidelines:	<p><i>What the learner is required to do, as per the guidelines in the assessment section of the validated programme module. These should be detailed guidelines on how to complete this piece of assessment.</i></p> <p><i>The guidelines MUST be linked to the learning outcomes being assessed (as per validated programme map) as it is the learning outcomes that will guide you about the level and the kind of knowledge, skill and competence the learner should be demonstrating in the piece of assessment.</i></p> <p><i>The guidelines may allow for the assessment of one learning outcome, a range of learning outcomes from one component specification or in the case of integrated assessments, a range of learning outcomes across a number of component specifications.</i></p>		

<sup>1</sup> Not applicable at levels 1-3



**Assessment Criteria/Marking Scheme:**

*These are statements of the standards against which the evidence produced by the learner will be marked/graded. This information MUST be taken from Cork ETBs validated descriptors.*

Learner Name:

I confirm that:

I have been provided with information about Cork ETB's assessment and appeals procedures and my responsibilities with regard to assessment

The assessment work produced by me is all my own original work

Learner Signature:

Date:

**Note to Learners:**

Assessments will not be accepted without this coversheet.

Plagiarism is the presentation of someone else's ideas, arguments, concepts or work as your own by failing to reference or acknowledge it properly. All such work must be acknowledged. Any learner, who presents another's work as their own, will be investigated in line with Cork ETB Assessment Malpractice procedures and may be awarded a zero grade.

Learners should keep copies of all assessment submitted, where applicable.