6.1b Learner Assessment Contract (Levels 4-6)

As a learner with Cork ETB, I can expect the following in relation to assessment:

- Fair and consistent assessments that are transparent and accessible.
- A valid, reliable, quality assured assessment process
- Accurate, accessible information about course requirements, learning outcomes and assessment dates
- Clear instructions in relation to assessments that provide opportunities to demonstrate achievement of the standards of knowledge, skills and competencies required
- Information regarding assessment procedures in a learner handbook
- An assessment process that is internally verified as fair and consistent
- Externally authenticated assessments consistent with national standards
- Reasonable and appropriate accommodations in assessments
- Constructive feedback from my assessor
- Security of all assessment materials submitted
- A right to appeal results and to repeat assessments under certain conditions.

Signed on behalf of Cork ETB:

Mr Denis Leamy, Chief Executive

As a learner with Cork ETB:

- I will attend and participate in all classes as required
- It is my responsibility to get any information that I have missed through non-attendance
- I will submit assessments on time and in the format requested
- I will bring my support needs to the attention of the campus/centre in a timely manner
- I will prepare for and participate fully in assessments
- I will take responsibility for ensuring that I have received all assessment information
- I will familiarise myself with and adhere to Cork ETB Assessment Procedures and regulations
- I will arrive on time for examinations
- I will submit my own original work, correctly reference any quotations and not plagiarise anyone's work
- I will attend feedback sessions and request additional feedback if required
- I will keep copies of all my assessment materials where possible
- I will review my progress to get the most from my class

Learner Name: _____

Signature: _____

Class/Group: _____

Parent/Guardian Signature (if learner is under 18):

_____

Date: _____