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| MINUTES OF PROCEEDINGS AT A MEETING OF THE |
| CORK EDUCATION AND TRAINING BOARD |
| ZOOM |
| 23rd FEBRUARY 2023 |

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| ATTENDANCE |
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| <i>Cllr. Kay Dawson</i> | <i>Ms. Maura Fitzgibbon</i> |
| <i>Cllr. Noel McCarthy</i> | <i>Mr. Patrick O'Dwyer</i> |
| <i>Cllr. Patrick Gerard Murphy</i> | <i>Mr. Liam Ahern</i> |
| <i>Cllr. Alan Coleman</i> | <i>Mrs. Mary Hegarty</i> |
| <i>Cllr. Ben Dalton O'Sullivan</i> | <i>Ms. Ann Piggott</i> |
| <i>Cllr. Sean Martin</i> | <i>Mr. Denis Kirby</i> |
| <i>Cllr. Colette Finn</i> | <i>Mr. Declan O'Leary</i> |

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| EXECUTIVE & ADMINISTRATIVE STAFF |
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| <i>Mr. Denis Leamy, CE</i> | <i>Mr. Enda McWeeney, Director</i> |
| <i>Mr. Pat McKelvey, Director</i> | <i>Ms. Suzanne Mullins, Director</i> |
| <i>Mr. John Fitzgibbons, Director</i> | <i>Ms. Clare Creedon (Minute Taker)</i> |

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| WELCOME |
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The Chairman welcomed members to the first meeting of 2023.

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| APOLOGIES |
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- Apologies for inability to attend the meeting were received from Cllr. Mary Rose Desmond, Cllr. Karen Coakley, Cllr. Gobnait Moynihan, Cllr. Derry Canty and Ms. Maria McGrath.

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| CONDOLENCES |
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- † To the family of Paudie Palmer, former teacher in St. Brogan's College and former Board Member, on his tragic death.
- † To Mairead O'Flaherty, teacher in St. Colman's Community College, on the death of her daughter.
- † To the family of Ben De Burca and the school community of Coláiste Choilm on the his unexpected death.
- † To Gobnait Burke, Deputy Principal, Morrison's Island Campus, on the death of her husband.

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| CONGRATULATIONS |
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- To Ruth Griffin, AEO, on her appointment as Youth Support Service Manager for ETBI. This post is for a period of three years, under secondment.
- To Suzanne Mullins, Director, on her appointment as Director of Organisation Support and Development for ETBI. This post is for a period of two years, under secondment.

MINUTES

The Board, on the proposition of Cllr. Sean Martin, seconded by Mr. Denis Kirby, adopted the minutes of the previous ETB meetings held on **24th November 2022 (copies herewith)**.

DECLARATIONS OF INTEREST

No Declarations of Interest were noted.

RESERVED ITEMS

For Approval

- Cork ETB Service Plan 2023

The Board, on the proposition of Mary Hegarty seconded by Cllr. Kay Dawson approved the Cork ETB Service Plan 2023.

Approval to enter into/renew a lease or licence

- Approval to enter into a lease with Garryduff Hockey Club for Rochestown Community Special School. The Department has approved same and will reimburse Cork ETB the lease costs, once agreed. Negotiations are ongoing with the legal teams.

The Board, on the proposition of Denis Kirby, seconded by Cllr. Noel McGrath approved the above.

For Noting

- Protected Disclosures Annual Report 2022 – Cork ETB confirms that no protected disclosures were received to the end of 2022. Consequently, no action was required to be taken by Cork ETB in relation to Protected Disclosures.

PRESENTATIONS

Adrian Deasy, APO ICT joined the meeting and gave a presentation to the members on Cyber Security. The Chairman thanked Adrian for attending and for the very comprehensive presentation. Declan O’Leary commented that a team of four staff members for the size of this organisation is not an acceptable amount of resource and once again this needs to be taken into consideration.

Cllr. Colette Finn referred to staffing issues and asked do we have control over hiring more staff. The Chief Executive stated that this was noted on the most recent Early Warning Report submitted to the Department in terms of the extra resources that are required.

John Fitzgibbons and the Chief Executive gave a presentation to the members on the updates in Cork College of FET. Maura Fitzgibbons referred to a pilot on streaming classes from City

Campuses to county campuses. John advised that blended learning is one of the key workstreams and that workstream will work out a plan which will be brought back to the Oversight Group for consultation with the Unions. Maura asked if there would be engagement or would it be imposed. The Chief Executive advised that nothing will be imposed and there will be engagement with Unions and staff.

EXECUTIVE REPORT

The Board, on the proposition of Mr. Liam Ahern, seconded by Mrs. Mary Hegarty, approved the Executive report, including the Finance and Capital reports.

COMMITTEES

The Board, on the proposition of Cllr. Sean Martin, seconded by Cllr. Noel McCarthy approved the following appointments:

- The Term of Office for Skibbereen Community School has expired. The following Cork ETB nominees are prepared to be renominated.
 - Mrs. Mary Hegarty
 - Cllr. Karen Coakley
 - Mr. John Fitzgibbons

- The Term of Office for Pobalscoil na Trionoide has expired. The following Cork ETB nominees are prepared to be renominated.
 - Mr. Bertie Óg Murphy
 - Mr. Tim O’Callaghan
 - Mr. Denis Leamy

- Following the resignation of Sharon Poleon as staff nominee on the North Cork Youthreach Board of Management, Maeve O’Leary has been nominated as her replacement

- Following the resignation of Danielle Sheehy, as the Religious Minority nominee to the Board of Management of St. Aidan’s Community College, Jer O’Sullivan has been nominated by the Bishop as her replacement

- Following the resignation of Rita Kearney as Parent Nominee to the Board of Management of Coláiste Pobail Bheantraí, Marian Mannion has been nominated as the replacement.

- Following the resignation of Dr. Clair Griffin as HSE nominee to the Board of Management of Coláiste Éist Linn, Karen Barry has been nominated as her replacement

- Ella Andrews has been nominated as Parent Nominee to the Board of Management of Scoil Mhuire.

- Review of the Terms of Reference for Youthreach Boards of Management.

- Following the resignation of Niall O'Connor as staff nominee on the North Cork Youthreach Board of Management, Patricia Stack has been nominated as her replacement.

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| MINUTES OF BOARDS AND COMMITTEES FOR CONFIRMATION |
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The Board, on the proposition of Mr. Patrick O'Dwyer seconded by Mr. Liam Ahern confirmed the documents as outlined in the list submitted by the CE (**copy herewith**).

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| AOB |
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Mary Hegarty mentioned the Cork ETB School of Music and noted that it is important to secure a home for this school. Enda McWeeney stated that there is a proposal for two potential options and we are hoping one of these will materialise over the coming six months.

She also mentioned the building at Macroom Youthreach and asked that this is kept on the agenda.

Enda McWeeney stated that Cork ETB has developed a business case for a building for Macroom FET to be consolidated into one Centre.

Ann Piggott referred to career breaks and job sharing and she noted that it should continue to be the practice that teachers are granted these opportunities and that it should be considered by all members here who are on Boards of Management.

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| DATE & VENUE OF NEXT MEETING |
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The next meeting will take place on 23rd March 2023 on Zoom. It was agreed that the May meeting would take place at 5pm with a dinner for members at 6.30pm.

THIS CONCLUDED THE BUSINESS OF THE MEETING

SIGNED: _____
Chairman

DATE: _____