

**MINUTES OF PROCEEDINGS AT A MEETING OF THE  
CORK EDUCATION AND TRAINING BOARD  
ZOOM  
23<sup>RD</sup> MARCH 2023**

**ATTENDANCE**

<i>Cllr. Karen Coakley</i>	<i>Cllr. Derry Canty</i>
<i>Cllr. Kay Dawson</i>	<i>Ms. Maura Fitzgibbon</i>
<i>Cllr. Noel McCarthy</i>	<i>Ms. Maria McGrath</i>
<i>Cllr. Patrick Gerard Murphy</i>	<i>Mr. Liam Ahern</i>
<i>Cllr. James Kennedy</i>	<i>Ms. Ann Piggott</i>
<i>Cllr. Sean Martin</i>	<i>Mr. Denis Kirby</i>
<i>Cllr. Mary Rose Desmond</i>	<i>Mr. Declan O'Leary</i>

**EXECUTIVE & ADMINISTRATIVE STAFF**

<i>Mr. Denis Leamy, CE</i>	<i>Mr. Enda McWeeney, Director</i>
<i>Mr. Pat McKelvey, Director</i>	<i>Ms. Suzanne Mullins, Director</i>
<i>Mr. John Fitzgibbons, Director</i>	<i>Ms. Clare Creedon (Minute Taker)</i>

**WELCOME**

The Chairman welcomed members to the meeting. He took the opportunity to thank Mr. Jamie O'Leary (Chair, Finance Committee) and Mr. Tim Healy (Chair, Audit & Risk Committee) for attending today's meeting and presenting their reports to the Board members.

**APOLOGIES**

➤ Apologies for inability to attend the meeting were received from Cllr. Colette Finn, Mr. Patrick O'Dwyer and Mrs. Mary Hegarty.

**MINUTES**

The Board, on the proposition of Cllr. Kay Dawson, seconded by Mr. Liam Ahern, adopted the minutes of the previous ETB meetings held on **23<sup>rd</sup> February 2023 (copies herewith)**.

**DECLARATIONS OF INTEREST**

No Declarations of Interest were noted.

**RESERVED ITEMS**

**For Approval**

- The Board, on the proposition of Cllr. Noel McCarthy seconded by Cllr. Karen Coakley approved the Draft Cork ETB Financial Statements for the year ending 31<sup>st</sup> December 2022, on the recommendation of the Finance Committee.
- The Board, on the proposition of Cllr. Derry Canty, seconded by Cllr. Mary Rose Desmond approved the Draft Statement of Internal Controls for the year ending 31<sup>st</sup> December 2022, on the recommendation of the Audit Committee.

- The Board, on the proposition of Cllr. Sean Martin seconded by Cllr. James Kennedy Valuation and Proposed Land Transfer – A small plot of land at Kinsale Campus. The piece of land has been valued at €1,000. The plot of land is small in nature, overgrown, uneven in topography and has little or no development potential. The plot size is 300sqm in total.

### **For Noting**

- Circular from the Minister of Public Expenditure, NDP Delivery and Reform to support SMA participation in Public Procurement. The OGP has developed a new Circular intended to replace CL 0010/2014. This Circular sets out positive measures for contracting authorities to take to promote SME participation in Public Sector procurement. Included amongst the measures is an increase in the National advertising threshold for both Goods and Services, from €25,000 to €50,000 and for Works contracts from €50,000 to €200,000. In line with this new Circular Letter, Cork ETB will update its Financial Authority Levels and Procurement Procedures to reflect same.

<b>COMMITTEES</b>
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The Board, on the proposition of Cllr. Mary Rose Desmond seconded by Cllr. Sean Martin approved the following appointments:

- Following the resignation of Mr. Denis Leamy, from the Board of Management for Pobalscoil na Trionoide , a replacement is being sought for the Cork ETB nominee.
- The following are nominees to sit on the City Youthreach Board of Management, subject to Board approval
  - Emma Sliney Access UCC (following the resignation of James Bilson)
  - Fidelema Collins EWO (following the resignation of Grace O’Sullivan)
- Following a vacancy, Mr. Peter Finnegan is being nominated as parent nominee to the Board of Management of Coláiste Daibhéid, following Board approval.

<b>AOB</b>
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The Chief Executive took the opportunity to note that this was Suzanne Mullins final meeting as Director in Cork ETB and he wished her every success in her new role with ETBI. The members echoed the CE’s sentiments and thanked her for her dedication to Cork ETB and wished her well in her future endeavours.

<b>DATE &amp; VENUE OF NEXT MEETING</b>
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The next meeting will take place on 25<sup>th</sup> May at 5pm with a dinner for members at 6.30pm.

**THIS CONCLUDED THE BUSINESS OF THE MEETING**

**SIGNED:** \_\_\_\_\_  
*Chairman*

**DATE:** \_\_\_\_\_