

MINUTES OF PROCEEDINGS AT A MEETING OF THE
CORK EDUCATION AND TRAINING BOARD
BISHOPSTOWN CAMPUS
29th NOVEMBER 2023

ATTENDANCE

<i>Cllr. Karen Coakley</i>	<i>Mr. Robert Wilson</i>
<i>Cllr. Gobnait Moynihan</i>	<i>Mr. Liam Ahern</i>
<i>Cllr. Patrick Gerard Murphy</i>	<i>Mrs. Mary Hegarty</i>
<i>Cllr. Colette Finn</i>	<i>Ms. Ann Piggott</i>
<i>Cllr. Alan Coleman</i>	<i>Mr. Denis Kirby</i>
<i>Cllr. Mary Rose Desmond</i>	<i>Mr. Declan O’Leary</i>
<i>Cllr. Ben Dalton O’Sullivan</i>	

EXECUTIVE & ADMINISTRATIVE STAFF

<i>Mr. Denis Leamy, CE</i>	<i>Mr. Enda McWeeney, Director</i>
<i>Mr. Pat McKelvey, Director</i>	<i>Ms. Clare Creedon (Minute Taker)</i>
<i>Ms. Sarah Flynn, Director</i>	

WELCOME

The Chairman welcomed members to the meeting and thanked Bishopstown Campus for the excellent meal provided for the final meeting of the 2023. Felipe Dos Santos, Commis Chef Apprentice from Westside Hospitality provided dessert for members and feedback provided would form part of his assessment. Members expressed their gratitude to Felipe for taking the time to put on such an impressive display for them. They wished him every success in his future.

APOLOGIES

- Apologies for inability to attend the meeting were received from Mr. Patrick O’Dwyer, Ms. Maria McGrath, Cllr. James Kennedy and Cllr. Noel McCarthy.

CONDOLENCES

- † To Michael Lawlor, Deputy Principal, Davis College, Mallow on the death of his son (also a student in the school).
- † To Ann McHugh, Chief Executive, Donegal ETB on the death of her mother
- † To Paddy Lavelle, General Secretary, ETBI, on the death of his mother
- † To Hannah Chambers, teacher in St. Brogan’s College, Bandon, on the tragic death of her son.

CONGRATULATIONS

- Cork ETB and KETB were awarded the TIA Chairperson Award for their contribution to education and training across the region and all sectors, including primary, post-primary and FET. McEgan College were awarded the Excellence in Education Award (sponsored

by TrendMicro) which included €5,000 towards technology for the school.

MINUTES

The Board, on the proposition of Mrs. Mary Hegarty, seconded by Cllr. Karen Coakley adopted the minutes of the previous ETB meetings held on **7th September 2023 (copy herewith).**

DECLARATIONS OF INTEREST

No Declarations of Interest were noted.

RESERVED ITEMS

For Approval

The Board, on the proposition of Cllr. Mary Rose Desmond, seconded by Mrs. Mary Hegarty approved the following:

- Proposal for a Grant of Equipment and Funding from Apple to Music Generation Cork (The Kabin, Knocknaheeny).
- HSE are seeking to purchase 0.15 Acres of land at Terence McSweeney College, Knocknaheeny, from CETB (see proposed land transfer map attached). The valuation amount is €16,500 excl. Vat. The HSE are seeking the land to construct an essential pedestrian/cycle access to St. Mary's Hospital (see proposed site layout map attached). This proposal formed part of a planning application reference 18/37972 to Cork City Council by the HSE to 2018, for which Cork ETB provided a letter of consent as the landowner.

The Board, on the proposition of Cllr. Gobnait Moynihan, seconded by Mrs. Mary Hegarty approved the following:

Approval to enter into a Lease/Licence

- The renewal of the lease between Cork ETB and Nial Murphy, Grotto House, New Street, Macroom Co. Cork for the use of piece of land and a tool shed at the rear of Grotto House, Gurteenroe, Macroom, Co. Cork to facilitate a Polytunnel Site for South Cork Further Education Sullane Centre. The proposed renewed lease is for 2 years from 01/11/2023 to 31/10/2025 with a proposed rent amount of €4,200 (no VAT applies) per annum. DoE approval to follow.

The Board, on the proposition of Cllr. Karen Coakley, seconded by Mrs. Mary Hegarty approved the following:

Sealing of Documents

- The Board authorises the following members of staff of the Board to authenticate the affixing of the Official seal of the Board, in addition to the Chairperson or the Chief Executive, for the purposes of paragraph 2(a) and (b) of Schedule 3 to the Education and Training Boards Act, 2013:
 - Director of FET
 - Directors of OSD
 - Director of Schools
 - APO, Corporate Services
 - Secretary to the Board

For Noting

- Updated Protected Disclosures Policy and Procedure Manual

EXECUTIVE REPORT

The Board, on the proposition of Mr. Liam Ahern, seconded by Mrs. Mary Hegarty, approved the Executive report, including the Finance and Capital reports.

- Declan O’Leary referred to plans for the development of the library on the site at Nagle Community College and when the next landmark event will be achieved. The CE stated that an MOU needs to be prepared and agreed. It will be a library and a youth facility. With regards to timeline, it could take up to three years.
- Declan O’Leary referred to the Solar Panels for schools and queried if Cork ETB have to take this up framework. Enda McWeeney advised that Cork isn’t one of the counties on that list. The expectation is that the first set of counties will run until March and it will be reviewed then.
- Cllr. Karen Coakley referred to the Free Book Scheme and stated that while it’s a great idea she queried what is going to happen to the barely used books. Enda McWeeney stated that the schools will buy the books and give them to the students for 3 years. There will also be a hybrid option.
- Cllr. Gobnait Moynihan referred to Youthreach Macroom and stated that the developments here are being very well received in the locality.
- Cllr. Gobnait Moynihan referred to the planning announcement for Coachford College and commended the work Cork ETB staff have done to achieve this.
- Mary Hegarty took the opportunity to commend the Executive on the work that has gone into further developments for Cork College of FET.

- The Chairman referred to capacity issues in Clonakilty Community College and asked for an update. Mr. Pat McKelvey stated that an increased figure of girls that have chosen to attend Clonakilty Community College and not the convent and this is creating an issue with the boys in the area. There will be an issue going forward with capacity in the school.

COMMITTEES

The Board, on the proposition of Cllr. Alan Coleman seconded by Mr. Denis Kirby approved the following appointments:

- Following the resignation of the teacher nominee to the Board of Management of Ballincollig Community School, Mr. Tadhg O’Herlihy has been nominated as the replacement teacher nominee.
- Following the resignation of Ms. Caitriona Murphy as teacher nominee on the Board of Management of Beara Community School, Mr. Noel O’Sullivan has been nominated as the replacement teacher nominee.
- The Boards of Management membership for Community National Schools and Community Special Schools will change on 1st December 2023. The following are Cork ETB nominees for the new term:
 - Carrigaline Community Special School BoM – Una O’Donnell and Cllr. Mary Rose Desmond
 - Mallow Community National School – Una O’Donnell and Liam Ahern
 - Teacher Nominee – Eoin Lehane
 - Carrigtwohill Community National School – Liam Ahern and Bertie Og Murphy
 - Teacher Nominee – Aoife Lafferty
 - Parent Nominees – Michael Buckley and Urszula Kett
 - Rochestown Community National School – Liam Ahern and Denis Kirby
 - East Cork Community Special School – Maria McGrath and one other – to be determined
- Following the resignation of Margaret Lynch as Parent Nominee on St. Brogan’s College, Margo McSweeney has been nominated as her replacement.
- Following the resignation of Liam Ahern as Cork ETB nominee to the Board of Management of Ballincollig Community School, a replacement nominee is being sought today.

- Ms. Jaqueline McCarthy has been nominated to the vacant female parent nominee position on the Board of Management of Glanmire Community College.
- Ms. Nicola Sheehan, following Board approval, will be nominated as Community nominee to the Board of Management of Glanmire Community College.
- Following the resignation of Mr. Hendrick Verwey as male parent nominee on the Board of Management of Carrignafoy Community College, Mr. Robert Wilson has been nominated as the new male parent nominee.
- Ms. Lisa Crowe has been nominated as the female teacher nominee to the Board of Management of Coláiste Choilm, following Board approval.
- Following the resignation of Ms. Mary Mannion, female parent nominee on the Board of Management of Coláiste Phobail Bheantraí, Ms. Claire Colins has been nominated as her replacement.
- Ms. Therese Savage has been nominated as Community Nominee to the Board of Management at St. Colman’s Community College.
- Following the resignation of Ms. Eimer Hurley, female staff nominee to the Board of Management of Davis College, Ms. Karen Kennedy has been nominated as her replacement.
- The following have been nominated as Community nominees to the Board of Management of Tramore Road Campus
 - Hamish Adams, CE Athletics Ireland
 - Neil Creedon, Former DP of Terence MacSwiney Community College
 - Marguerite O’Sullivan, Director of Learning and Development, Kenvue
- The following have been nominated as Cork ETB nominees to the Board of Management of Mayfield Community School
 - Ms. Suzanne Mullins
 - Mr. Paddy Browne
 - Ms. Mary Shields

MINUTES OF BOARDS AND COMMITTEES FOR CONFIRMATION
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- The Board, on the proposition of Cllr. Mary Rose Desmond seconded by Mr. Liam Ahern confirmed the documents as outlined in the list submitted by the CE (**copy herewith**).

AOB

- Cllr. Gobnait Moynihan queried re Youthreach and schools' meals and the allocation of funds for same. Enda McWeeney advised that each centre has a budget allocated to them.
- Mary Hegarty asked for an update on the proposed premises for Cork ETB School of Music. Enda McWeeney advised that it is still being assessed by the County Council currently.
- Robert Wilson asked for an update in relation to the Carrignafoy Community College building project. Enda McWeeney stated that this is still at design stage.

DATE & VENUE OF NEXT MEETING

The next meeting will take place on 15th November 2023 at 5.30pm via Zoom.

THIS CONCLUDED THE BUSINESS OF THE MEETING

SIGNED: _____
Chairman

DATE: _____